

BOARD MEETING NOTICE AND AGENDA

CULVER CITY UNIFIED SCHOOL DISTRICT Regular Meeting of the Board of Education to "Conduct the District's Business in Public" CLOSED SESSION – 6:00 p.m. OPEN SESSION – 7:00 p.m.

District Office Board Meeting Room
4034 Irving Place, Culver City, CA 90232

October 14, 2008

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

PRESENTATIONS AND PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under "Public Recognition." In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent's Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

1. CALL TO ORDER

The meeting was called to order by _____, at _____ p.m.

Roll Call – Board of Trustees

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. RECESS TO CLOSED SESSION

- 3.1 Student Discipline (Pursuant to EC §35146; §48918 (c))
 - a) Stipulated Expulsion of Pupil Services Case #01-08
- 3.2 Conference with Labor Negotiator (Pursuant to GC §54957.6)
Agency Designated Representatives: Patricia Jaffe, Assistant Superintendent, Human Resources, David El Fattal, Assistant Superintendent Business Services

Employee Organizations: Culver City Federation of Teachers (CCFT) and Association of Classified Employees (ACE)

3.3 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)
(1) Classified Employee

3.4 Public Appointment/Employment (Pursuant to GC §54947)
Certificated Personnel Services Report No. 5
Classified Personnel Services Report No. 5

4. **ADJOURNMENT OF CLOSED SESSION**

5. **REGULAR MEETING – 7:00 p.m.**

5.1 Roll Call – Board of Trustees
Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

5.2 Flag Salute

6. **PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN CLOSED SESSION**

7. **PUBLIC HEARING** - None

8. **ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.
Motion by _____. Seconded by _____.
Vote _____

9. **CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting – September 23, 2008
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 5
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 5
- 9.6 Student Teacher Agreement Between the Culver City Unified School District and California State University, Northridge

10. **AWARDS, RECOGNITIONS AND PRESENTATIONS - None**

11. **PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Members of the Audience
- 11.4 Student Representatives' Report
- 11.5 Members of the Board of Education

12. **INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 District Enrollment Report
- 12.2 High School Enrollment Report, October 2008
- 12.3 California Healthy Kids Survey Results for the 2007-2008 School Year

13. **RECESS**

14. **ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

14.1 **Superintendent's Items**

- 14.1a Approval is Recommended for a Board Member to Attend Culver City Middle School's Out-of-State Spring Break Trip, Sojourn to the Past, in Washington, D.C. on April 4-10, 2009

Motion by _____ Seconded by _____ Vote _____

14.1b Second Reading and Approval of Revised Board Bylaw 9322,
Agenda/Meeting Materials

Motion by _____ Seconded by _____ Vote _____

14.2 Education Services Items

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services
Case #01-08

Motion by _____ Seconded by _____ Vote _____

14.2b Approval is Recommended for Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints

Motion by _____ Seconded by _____ Vote _____

14.3 Business Items

14.3a Approval is Recommended for Budget Revisions to the General Fund

Motion by _____ Seconded by _____ Vote _____

14.4 Personnel Items

14.4a Approval is Recommended for Revised Job Description – Secondary
Counselor – High School

Motion by _____ Seconded by _____ Vote _____

14.4b Resolution #2-2008/2009 (HR), Action to Reinstate One Classified
Position Previously Eliminated on Resolution #41-2007/2008 (HR)

Motion by _____ Seconded by _____ Vote _____

15. BOARD BUSINESS

15.1 Discussion Regarding the Community Forum on Traffic Issues Held on
October 6, 2008

16. PUBLIC RECOGNITION – Continued

Public Recognition is the time when members of the public may address the Board on matters not scheduled on the agenda. Those wishing to speak must complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Three (3) minutes will be allotted to members of the audience, for a total of twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda.

16.1 Members of the Audience

16.2 Members of the Board

17. **ADJOURNMENT**

Motion by _____ Seconded by _____ Vote _____

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

FUTURE MEETINGS

October 28 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place
November 18 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), District Office, 4034 Irving Place

NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at www.ccusd.org. Each school office has a suggestion box. We look forward to receiving your comments and suggestions.

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>September 23, 2008</u>
Place:	<u>District Administration Office</u> <u>4034 Irving Place</u> <u>Culver City 90232</u>	Time:	<u>6:00 p.m. – Public Meeting</u> <u>6:01 p.m. – Closed Session</u> <u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Gwenis Laura, Ed.S.
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Ms. Marta Zaragoza led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Dr. Beagles-Roos to approve the agenda of September 23, 2008 with the inclusion of addendums to item number 9.4 and 9.5. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Dr. Beagles-Roos requested that item 9.1 be withdrawn. Dr. Russell requested that item 9.2 be withdrawn. It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve Consent Agenda Items 9.3 – 9.5 as presented. The motion was unanimously approved.

9.3 Acceptance of Gifts

9.4 Certificated Personnel Reports No. 4

9.5 Classified Personnel Reports No. 4

9.1 Approval is Recommended for the Minutes of Regular Meeting – September 9, 2008

Dr. Beagles-Roos withdrew the minutes for a correction to her statement on page 16. She would like clarified that her comment was in reference to three specific special funds which were Special Education, the Adult School, and Child Development. It was moved by Mrs. Davis and seconded by Mr. Gourley to approve the Minutes of Regular Meeting – September 9, 2008 as corrected. The motion was unanimously approved.

9.2 Approval is Recommended for Purchase Orders and Warrants

Dr. Russell requested this item be withdrawn to inquire on two Special Education purchase orders regarding transportation. As it read, Dr. Russell thought it sounded as if it were one student. He asked for clarification. Mr. El Fattal responded that they were open purchase orders for transportation for a number of students. It was moved by Mr. Gourley and seconded by Dr. Beagles-Roos to approve the Purchase Orders and Warrants as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations - None

11. Public Recognition**11.1 Superintendent's Report**

Dr. Coté informed the Board that the Culver Park Student Representative, Emily Gomez, was unable to attend the meeting due to transportation problems but she would be present at the next meeting. Dr. Coté reported on her attendance at the Back to School Night events and how well they went, and she extended thanks on behalf of the Principals to the Board members for their attendance. She read a Certificate of Outstanding Community Service that was presented to the District from Children to Children for El Rincon's participation in the Sweat for Nets program. Dr. Coté informed the Board that Rebecca Williams is working with Mr. Fulwood's office to set up the CCUSD/City Liaison Committee meeting; and reported on her upcoming attendance at the Superintendent's Collaborative meeting.

11.2 Assistant Superintendents' Reports

Ms. Laura read the newly written Mission Statement for the Educational Services Department which will be on the District's website. She reported on plans for professional development; she gave an update on the induction standards and what teachers will be participating in; work study sessions; the Anti-Bullying Task Force that is being formed with the first meeting to take place on October 2nd. Mr. Gourley asked Ms. Laura to explain what BTSA and TOSA stand for to members of the audience. She explained that TOSA means Teachers on Special Assignment and BTSA stands for Beginning Teachers and Support Assessment Program.

Mr. El Fattal reported that the Governor has signed a budget and that he will be attending a conference in regards to the budget on Thursday.

Mrs. Jaffe reported on meetings that are going to be set up to start negotiations with Culver City Federation of Teachers and the Association of Classified Employees after Mr. El Fattal attends his conference to start negotiations.

11.3 Members of the Audience

Members of the audience spoke about:

- Marta Zaragoza stated she had the utmost respect and trust of Head Freshman Football Coach Levy. She also commended the assistant coaches. She discussed her son sustaining a helmet-to-helmet concussion. As Ms. Zaragoza continued to read her statement, Dr. Russell interrupted her because he felt that she was discussing specific employees and did not want to violate the Brown Act. Dr. Coté informed the Board that if there was a complaint about an employee of the District, the Board has a responsibility to notify the employee that there is a complaint against them. After further discussion the Board decided to recess to Closed Session to discuss the matter at 7:12 p.m. The Board reconvened at 7:19 p.m. Dr. Russell explained the Education Code that states that a complaint cannot be made about a specific employee unless they have been notified so that they have an opportunity to defend themselves. He allowed Ms. Zaragoza to continue as long as she did not state or imply a specific employee. He also informed Ms. Zaragoza of the Uniform Complaint Procedure. Ms. Zaragoza continued reading her statement in which she was raising the issue of the District's responsibility and liability to property train and screen all personnel regardless if they are paid or volunteers to insure the safety of the children.
- Adenike Hamilton a student at the High School had a complaint about the High School's hat policy and raised her concerns about the winter months with the students not being able to wear hats, specifically "beanies".
- John Derevlany discussed sibling enrollment and suggested making changes to the time frame that would allow a sibling to enroll. He would like to see adjustments made in the sibling enrollment policy.
- Marty Nicholson, President of the Culver City Exchange Club, requested the Board consider possibly partnering with the Exchange Club to offer two Youth Awards that are sponsored by the National Exchange Club. The programs would be the Accepting the Challenge of Excellence Award (the ACE Award), and the Youth of the Month and Year Award.
- David Mielke commented that he was happy to see students coming to the meeting and he invited the Board to attend the High School Back to School Night. In regards to negotiations, he was surprised to hear at the last Board meeting the Board's comments on how to use additional funds. Mr. Mielke stated

he is not in agreement on keeping a 4% reserve, and the Union will not settle if the Board plans on maintaining the reserve at that rate.

- Karlo Silbiger commented that he was in agreement with Mr. Mielke and his comments on reserves. He stated there were no more agendas left when he arrived at the meeting and would like to see the Board Reports on-line and additional agendas available at the meeting. Mr. Silbiger further spoke about District possibly partnering with the City on the passage of green building standards; his attendance at a training called Safe and Civil Schools; and the District raising the rental rates on facilities and losing the Shulam Community which was a long time renter at the Middle School.

11.4 Student Representatives' Reports

Middle School Student Representative

Michelle Johnson, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including student elections coming up; the upcoming Halloween Dance; volleyball practice starting; the Actor's Gang being started; the magazine drive; the winners of the IPOD Shuffle announced; the Thomas Toy Drive; complaints she has heard regarding school lunches and long lunch lines; and complaints about not being allowed to have food or water on the grass.

Culver Park Student Representative

Emily Gomez, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Opal Dillard, Student Board Member, reported on activities at Culver City High School, including Club Fare; Back to School Night; College Fare on October 13th; classes being balanced out to help with the enrollment; receiving complaints that there are not enough counselors at the High School; a new policy that will allow Freshman and Sophomore students to have an end-of-the year trip; the new class colors that will stay with each class for all four years of school; problems with test scores for the Special Education and EL students and the fact that they are not included in enough activities; the debate competition; college and career center that she observed; a student survey that will be coming out and what results might come out of the survey; the Read to Rock reading campaign; the policy regarding AP students taking the AP test and the costs for the test. Dr. Cote informed Miss Dillard that she attended a meeting regarding funding for AP tests and that the issue is being looked at.

11.5 Members of the Board

Board Members spoke about:

- Mr. Zeidman stated he felt that all AP students should have the opportunity to take the AP test and should not be based on what they can or cannot afford. He agreed the number of students at the High School was too high and thanked everyone who spoke at the meeting during Public Recognition. Mr. Zeidman requested to agendaize the policy in regards to sibling enrollment in the District. Mr. Gourley and Mrs. Davis agreed to form a consensus. Mr. Zeidman would like to survey the public and would like a non-agendaized meeting for the public before a liaison meeting is scheduled with the City.
- Mrs. Davis commented that she thought Ms. Dillard's report was great; she would like to agendaize dual partnership with the City regarding green buildings. Mr. Gourley and Mr. Zeidman agreed to make a consensus. Mrs. Davis would also like to agendaize green building standards as an information item. Mr. Gourley and Mr. Zeidman agreed to make a consensus. Mrs. Davis thanked Ms. Laura for moving swiftly to form an anti-bullying committee; and she read a flyer in regards to a PXP Oil meeting that was to be held to discuss new oil wells in the Baldwin Hills area on October 1st.
- Mr. Gourley agreed with the suggestion of Mr. Silbiger in having the Board Reports on-line and requested for staff to look into it; he thought the green building idea was good and suggested that the District take the City's lead on this issue, and felt the stakeholders should design the building; he agreed he would like to see this topic agendaized. He stated that he still needed the cost of the shirt that he was given for Fiesta La Ballona; and he discussed the October 1st meeting for PXP Oil and encouraged the teachers, parents, and students in government class to attend.

- Dr. Beagles-Roos commented on her attendance at the Back to School Nights and how excellent the student work was only three weeks into the school year; she thought the Exchange Club Awards idea was great and especially the offer to pay for the awards; she was glad to hear that the students at the High School are going to address the cap and hat policy; she is also glad to hear that the issue of costs for the AP exams is getting addressed; she stated the District website is looking better and she is looking forward to getting the whole agenda on-line.
- Mr. Gourley agreed that the hat policy does need to be taken care of because it would be nice for the students to keep warm, and keeping your head and feet warm is important. Mr. Gourley also inquired as to if the employee complaint form online.
- Mrs. Davis wanted to thank both of the student representatives. She wanted to make sure that she acknowledged that Ms. Johnson's report was also excellent.
- Dr. Russell agreed that he thinks the idea of a public meeting to hear the public's suggestions in regards to traffic around the school sites is a good idea and a necessary step, but he will not be able to attend. He reported on his attendance at the Back to School Night events and thought they went very well. In regards to the AP exams, he was under the impression that no student that wanted to take the AP exam was ever turned away because of funding and asked for clarification. Dr. Coté and Ms. Laura responded. He stated he was thrilled with the Open Court training and that he is happy to hear about the Anti-Bullying Task Force being formed. Dr. Russell expressed his concerned about having a legacy at one of our schools. His additional comments were that he's looking forward to hearing more about the Exchange Club Awards; and he's happy to hear information about the website and would like to see payment capabilities on the site.

12. Information Items

12.1 Charter School Presentation – Dr. Lupe Delgado, Asst. Supt. of Educational Services, LACOE; Ms. Isenberg, Project Director, Charter Schools, LACOE; and Mr. Ken Shelton, Asst. Supt. of Business Services, LACOE

Dr. Coté gave a brief introduction of the speakers and explained that she placed this matter on the agenda to provide additional information on charter schools so that a Board Policy can be adopted. Dr. Lupe Delgado provided information on the petition process at the local district level, and gave Board members a basic flow chart to review this process along with the policy from the Los Angeles County Office of Education. Dr. Coté asked on what grounds a school District can deny a charter. She also reminded the Board that there were a number of questions regarding facilities that they were interested in. Mr. Gourley inquired as to what basis they need, or are required, to be approved. Dr. Delgado explained that the Education Code is extremely specific on what grounds a district can deny a charter. The charter needs to have quite a bit of criteria in it. There has to be public support of either at least 50% of parents who would have their children enrolled in the charter, or 50% of teachers who would be interested in working there. Mr. Gourley inquired that if a charter had all the elements of application together, what would be some of the basis for denial. A committee would need to be put together to make sure all the petition elements are there, then there would be a public hearing, and then there would be a determination by the Board. Again, Ms. Isenberg stated that there are several elements necessary. Ultimately if all the elements are there and all the paperwork is in order, the Board would have a problem denying the charter. Dr. Russell read a portion of the Board Policy regarding special needs students and inquired if the District would be responsible for providing for a charter school's special needs students. Ms. Isenberg responded that it would be determined by the charter and how the petition was written. The charter cannot exclude any of the populations. Dr. Russell asked if it would have a financial impact on our District. Mr. Ken Shelton responded that the charter school must address the needs of special needs students and it is a separate entity from the District. They would also have a separate SELPA membership. He explained what the appeal process would be if they were denied and tried to appeal the decision. Mr. Gourley asked about a charter that would be located right outside the Culver City border. Mr. Shelton responded that if most of the signatures on the petition were located in Culver City, then it could be considered by the Board. Dr. Russell inquired as to what responsibility the District would have in providing facilities for a charter. Mr. Shelton responded that if the District has vacant facilities, or vacant classrooms then it would be difficult to deny the charter. Mrs. Davis asked if vacant portable classrooms would count. Dr. Russell inquired as to if the District would be responsible for the special needs students' IEPs being enforced and would

the District be receiving any percentage of revenues for oversight. Mr. Shelton said that the District would have to monitor, but the District would not be entitled to funding for monitoring. Dr. Delgado informed Dr. Russell that this information regarding monitoring would be included in our annual report. Mr. Laase asked what would be the time frame for the Board to agendize and approve or deny a charter. Dr. Delgado stated that would be determined ahead of time and put in the Board Policy. Mr. Gourley asked if there was a time frame to obtain the signatures. Ms. Delgado stated that it is supposed to be for the following school year. Mr. Shelton said there is no time limit. Dr. Russell inquired as to if the people have to live in Culver City, or immediate surrounding area. Mr. Shelton responded that a good majority of the signatures have to be in the District to start the charter. Mr. Shelton said he would have to review on what happens once the charter already exists. Dr. Delgado stated that a lot of this information would be in our Board Policy. Dr. Beagles-Roos inquired as to how many years are given for a new charter. Dr. Delgado said that it would be included in our Board Policy but is usually up to five years, and gave additional questions that the Board would have to take into consideration.

Board members thanked the presenters for coming to the meeting and providing them with so much information. Mr. Shelton commended the Board for addressing the policy and taking positive steps before any petitions are received. Dr. Beagles-Roos asked if there are any specific topics or issues that the Board should be discussing before adopting a Board Policy. Ms. Delgado responded that they look at Ed Code and almost mirror their language, and then they ask if Board members have any specific requests. Mr. Shelton suggested that the Board also have a Memorandum of Understanding with a charter school.

It was moved by Mr. Gourley and seconded by Mr. Zeidman to move items 14.1b and 14.3b up on the agenda since they pertained to Charter Schools. Mr. Gourley suggested after adopting the policies having the staff return with information on the following for possible amendments: a) when Memorandums of Understanding should be used; b) the initial time length of the charter; 3) how many residents have to be in the school district; 4) information on the time commitment of the initial charter; 5) what information the Board can include in the policy. Dr. Coté also suggested adopting the Board Policy until after she attends her CSBA Superintendent's meeting where the matter will be discussed in depth. The policies can then be brought back for review. It was decided to move items 14.1b and 14.3b up on the agenda to follow item 12.1.

14.1b Second Reading and Adoption of New Board Policy and Administrative Regulation 0420.4, Philosophy-Goals-Objectives and Comprehensive Plans, Charter Schools

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve New Board Policy and Administrative Regulation 0420.4, Philosophy-Goals-Objectives and Comprehensive Plans, Charter Schools as presented. The motion was unanimously approved.

14.3b Second Reading and Adoption of New Administrative Regulation 7160, Charter School Facilities

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the New Administrative Regulation 7160, Charter School Facilities as presented. The motion was unanimously approved.

12.2 Presentation on the CCUSD STAR Report (API, AYP, CAHSEE)

Ms. Laura gave a Power Point presentation along with Mr. Micheal Marsh, Teacher on Special Assignment – Technology and Assessment. She provided the Board with the results of the STAR Report. Dr. Beagles-Roos requested the AP Test scores of May for 2007/2008.

12.3 First Reading of Revised Board Bylaw 9322, Agenda/Meeting Materials

Dr. Coté presented the Bylaw to Board members. Mrs. Janet Chabola would like to see attachments of policies and bylaws prior to the meeting, and for the Board to consider a discussion of the information prior to the meeting. Dr. Beagles-Roos would like stated in the Bylaw the cost for community members that request a copy of the agenda packet. There was an amendment to add under the Consent Items section of the Bylaw to state "...or member of the public, any item..." The Bylaw will be brought back for a second reading at the next meeting.

12.4 First Reading of New Board Policy and Administrative Regulation 1322, Billboard Advertisement, High School

Mr. El Fattal presented the Policy to Board members. Mr. Alan Elmont commented that he would like the Board to look at how to bring in more stakeholders. Mrs. Chabola would like to see letter (e) Change of school Principal omitted, an oversight committee and the ASB Advisor included. Board members thanked Mr. El Fattal for bringing the Administrative Regulation forward. Mr. Zeidman inquired if there can be a similar Administrative Regulation for Robert Frost, or if it can be included. Further discussion ensued as to the revenues from the advertisements and outside groups that advertise; if there will be a time limit on the ads; and if there were any Ed Codes regarding advertising. The Policy and Administrative Regulation will be brought back for a second reading.

The Board recessed the regular meeting of the Board of Education at 9:28 p.m. and convened the meeting of Culver City School Facilities Financing Authority.

1.0 Approval of the Report of the Treasurer-Controller

Mr. El Fattal presented information on the Report of the Treasurer-Controller. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Report of the Treasurer-Controller as presented. The motion was unanimously approved.

The Board adjourned the meeting of the Culver City School Facilities Financing Authority and reconvened to the regular meeting of the Board of Education at 9:32 p.m.

13. Recess

The Board recessed at 9:33 p.m. and reconvened at 9:39 p.m.

14. Action Items**Superintendent's Items****14.1a Second Reading and Approval of Revised Board Bylaw 9320 – Meeting and Notices**

Dr. Beagles-Roos suggested keeping the line at the bottom of page BB9320(a) regarding paying an annual fee in the Bylaw. It was moved by Mrs. Davis and seconded by Mr. Gourley to approve the Revised Board Bylaw 9320 – Meeting and Notices as amended. The motion was unanimously approved.

14.1c Approval is Recommended for a Board Member to Attend the Congressional Black Caucus Annual Conference September 24-27, 2008 in Washington, D.C.

Dr. Russell asked why this item was on the agenda. Mrs. Davis responded that she would like to come back and provide the Board with information on the Conference and possibly submit minimal receipts for reimbursement. She stated that she has already personally covered the main expenses for the trip. It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve Sandra Davis to attend the Congressional Black Caucus Annual Conference, September 24-27, 2008 in Washington, D.C. as presented. The motion was unanimously approved.

14.2 Education Services Items**14.2a Approval is Recommended for Assistant Superintendent of Educational Services to Attend Out-of-State Conference, Nov. 21-23, 2008 in Orlando, Florida**

Ms. Laura presented the Board with information regarding the trip. It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve the Assistant Superintendent of Educational Services to Attend Out-of-State Conference, November 21-23, 2008 in Orlando, Florida as presented. The motion was unanimously approved.

14.2b Approval is Recommended for El Marino Principal Tracy Pumilia and 5 Teachers to Attend Out-of-State Conference, Oct. 15-18 in Minneapolis, Minnesota

It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve El Marino Principal Tracy Pumilia and 5 Teachers to Attend Out-of-State Conference, Oct. 15-18, 2008 in Minneapolis, Minnesota as presented. The motion was unanimously approved.

14.3 Business Items

14.3a Second Reading and Approval of Revised Board Policy and Administrative Regulation 3513.3, Tobacco-Free Schools

It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve the Revised Board Policy and Administrative Regulation 3513.3, Tobacco-Free Schools as presented. The motion was unanimously approved.

14.4 Personnel Items

14.4a Second Reading and Adoption of Revised Board Policy/Administrative Regulation 4119.25, Political Activities of Employees

It was moved by Dr. Beagles-Roos and seconded by Mrs. Davis that the Board approve the Revised Board Policy/Administrative Regulation 4119.25, Political Activities of Employees as presented.

14.4b Approval is Recommended for Revised Certificated Administrative Job Description – Secondary Assistant Principal

It was moved by Mrs. Davis and seconded by Mr. Gourley to approve the Revised Certificated Administrative Job Description - Secondary Assistant Principal as presented. The motion was unanimously approved.

14.4c Approval is Recommended for Revised Certificated Administrative Job Description – Secondary Counselor

It was moved by Mrs. Davis and seconded by Mr. Zeidman to approve the Revised Certificated Administrative Job Description – Secondary Counselor as presented. The motion was unanimously approved.

15. Board Business – None

16. Public Recognition - Continued

16.1 Members of the Audience

There were no comments from members of the audience.

16.2 Members of the Board

Members of the Board spoke about:

- Mrs. Davis stated she enjoyed the Back to School Nights at Farragut and El Rincon Elementary Schools. She also inquired as to if the High School was adequately staffed with Counselors. Mrs. Jaffe stated she would follow up as to the number of Counselors per student numbers.
- Dr. Russell stated that he felt the snack bar at the High School should be moved to the other side. Mr. El Fattal stated that this matter is being looked into and a report will be brought back as to the status.

Adjournment

There being no further business, it was moved by Mr. Gourley, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:50 p.m. in memory of John Kerry.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary

9.2 Purchase Orders

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from September 15, 2008 through October 3, 2008 is \$1,514,464.04.

BUDGET NUMBER LEGEND FOR FUNDS

- 01.0 general fund
- 11.0 adult education fund
- 12.0 child development fund
- 13.0 cafeteria fund
- 14.0 deferred maintenance fund
- 21.0 building fund
- 25.0 capital facilities fund
- 40.0 redevelopment
- 76.0 warrant pass-through fund
- 96.0 general fixed asset account

RECOMMENDED MOTION: That purchase orders from September 15, 2008 through October 3, 2008 in the amount of \$1,514,464.04 be ratified by the Board of Education.

Moved by:

Seconded by:

Vote:

Report ID: LAPO009C

Board List Purchase Order Report

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District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/04/2008

Purchase Orders/Buyouts To The Board for Ratification From : 9/15/2008 To 10/3/2008

Run Time: 03:36:01PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Func	Obj	Sch/Loc	Distrib Amt	PO Amount	
09/18/08	50934M	C		09/18/08	PACIFIC FLOOR CO	REPAIRS - OTH Maintenance	50934M	01.0	81500.0	00000	8110	5630	0005040	7,820.00	7,820.00	
									PACIFIC FLOOR COMPANY, INC.							
09/24/08	51257A	A		09/24/08	SHRED-IT	CONTRACTED : Purchasing	51257A	01.0	00000.0	00000	7300	5810	0005030	1,800.00	1,800.00	
									SHRED-IT							
09/25/08	51360	C		09/25/08	AVC OFFICE AUTO	REPAIRS - OTH Adult School	51360	11.0	63900.0	41100	2700	5630	0000010	127.50	127.50	
									AVC OFFICE AUTOMATION							
09/15/08	51370M	C		09/15/08	DIESEL AIR FLEET :	REPAIRS - OTH Transportatio	51370M	01.0	72400.0	57500	3600	5630	0005510	204.00	204.00	
									DIESEL AIR FLEET SERVICE							
09/15/08	51371M	C		09/15/08	RELIABLE DELIVER	CONTRACT SE Maintenance	51371M	01.0	81500.0	00000	8110	5890	0005040	300.00	300.00	
									RELIABLE DELIVERY SERVICE, INC.							
09/19/08	51372M	C		09/19/08	TURF STAR, INC.	MAINTENANCE Grounds	51372M	01.0	00000.0	00000	8200	4380	0005043	124.73	124.73	
									TURF STAR, INC.							
09/15/08	51373M	C		09/15/08	SADDLEBACK GOL	REPAIRS - OTH Custodians	51373M	01.0	00000.0	00000	8200	5630	0005042	557.53	557.53	
									SADDLEBACK GOLF CARS							
09/18/08	51374M	C		09/18/08	E-Z INDUSTRIES, I	OFFICE SUPPL Maintenance	51374M	01.0	81500.0	00000	8110	4350	0005040	34.68	34.68	
									E-Z INDUSTRIES, INC.							
09/19/08	51376M	A		09/19/08	INGLEWOOD WHOL	REPAIRS - OTH Maintenance	51376M	01.0	81500.0	00000	8110	5630	0005040	1,927.24	1,927.24	
									INGLEWOOD WHOLESALE ELECTRIC							
09/19/08	51377M	A		09/19/08	HOWARD INDUS	REPAIRS - OTH Maintenance	51377M	01.0	81500.0	00000	8110	5630	0005040	7,883.22	7,883.22	
									HOWARD INDUSTRIES							
09/19/08	51378M	A		09/19/08	SADDLEBACK GOL	REPAIRS - OTH Custodians	51378M	01.0	00000.0	00000	8200	5630	0005042	78.50	78.50	
									SADDLEBACK GOLF CARS							

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					9/19/2008	51378M	SADDLEBACK GOLF CARS								78.50
09/23/08	51380M	A		09/23/08	TURF STAR, INC.	OFFICE SUPPL Grounds	51380M	01.0	00000.0	00000	8200	4350	0005043	64.99	64.99
					9/23/2008	51380M	TURF STAR, INC.								
09/23/08	51382M	C		09/23/08	BAVCO BACKFLO	REPAIRS - OTH Maintenance	51382M	01.0	81500.0	00000	8110	5630	0005040	2,325.00	2,325.00
					9/23/2008	51382M	BAVCO BACKFLOW APPARATUS & VALVE								
09/23/08	51383M	C		09/23/08	ONE STOP ROOTE	REPAIRS - OTH Maintenance	51383M	01.0	81500.0	00000	8110	5630	0005040	1,120.00	1,120.00
					9/23/2008	51383M	ONE STOP ROOTER & PLUMBING								
09/23/08	51384M	A		09/23/08	INGLEWOOD WHOL	MAINTENANCE Maintenance	51384M	01.0	81500.0	00000	8110	4380	0005040	616.75	616.75
					9/23/2008	51384M	INGLEWOOD WHOLESALE ELECTRIC								
09/23/08	51385M	A		09/23/08	WESTERN ILLUM	MAINTENANCE Maintenance	51385M	01.0	81500.0	00000	8110	4380	0005040	899.29	899.29
					9/23/2008	51385M	WESTERN ILLUMINATED PLASTICS, INC.								
10/01/08	51386M	A		10/01/08	TRANSPORTATION	TRANSPORTA Operations	51386M	01.0	00000.0	00000	3600	5871	0005041	910.00	910.00
					10/1/2008	51386M	TRANSPORTATION CHARTER SERVICES, INC.								
09/19/08	51735M	A		09/19/08	ONE STOP ROOTE	REPAIRS - OTH Maintenance	51735M	01.0	81500.0	00000	8110	5630	0005040	1,040.00	1,040.00
					9/19/2008	51735M	ONE STOP ROOTER & PLUMBING								
09/25/08	51756A	C		09/25/08	FOOTHILL SELPA	CONFERENCE. Special Educa	51756A	01.0	33100.0	57700	2100	5220	0004040	25.00	25.00
					9/25/2008	51756A	FOOTHILL SELPA								
09/25/08	51883	A		09/25/08	FULL SOURCE, LL	OFFICE SUPPL High School u	51883	01.0	00000.0	00000	2700	4350	4010001	587.70	587.70
					9/25/2008	51883	FULL SOURCE, LLC								
09/22/08	51927	A		09/22/08	CINNAMON HILLS Y	NONPUBLIC S Special Educa		01.0	65000.0	57500	1180	5880	0004040	36,004.60	36,004.60

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9/22/2008						51927		CINNAMON HILLS YOUTH CRISIS CENTER							36,004.60
09/22/08	51928	A		09/22/08	CALIFORNIA UNIFI	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	129,540.00	
9/22/2008						51928		CALIFORNIA UNIFIED SERVICE PROVIDERS LLC							129,540.00
09/22/08	51929	A		09/22/08	DEVEREUX TEXAS	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	31,600.00	
9/22/2008						51929		DEVEREUX TEXAS TREATMENT NETWORK							31,600.00
09/22/08	51930	A		09/22/08	STEVE KAUFMAN &	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	44,592.00	
9/22/2008						51930		STEVE KAUFMAN & ASSOCIATES							44,592.00
09/24/08	51931	A		09/24/08	AUTISM SPECTRU	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	284,175.00	
9/24/2008						51931		AUTISM SPECTRUM THERAPIES, INC.							284,175.00
09/24/08	51932	A		09/24/08	LOVAAS INSTITUT	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	880.00	
9/24/2008						51932		LOVAAS INSTITUTE FOR EARLY INTERVENTION							880.00
09/24/08	51933	A		09/24/08	SMART START	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	152,250.00	
9/24/2008						51933		SMART START							152,250.00
09/30/08	51934	A		09/30/08	ECHO HORIZON S	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	61,488.00	
9/30/2008						51934		ECHO HORIZON SCHOOL							61,488.00
09/30/08	51935	A		09/30/08	HERITAGE SCHOO	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	27,362.00	
9/30/2008						51935		HERITAGE SCHOOLS, INC.							27,362.00
09/30/08	51936	A		09/30/08	POSEIDON SCHOO	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	35,416.60	
9/30/2008						51936		POSEIDON SCHOOL							35,416.60
09/30/08	51937	A		09/30/08	WEST RIDGE ACA	NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040	25,852.80	

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9/30/2008					51937	WEST RIDGE ACADEMY									25,852.80
10/03/08	51938	A		10/03/08	JENNIFER KEANY & NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040		186,480.00	186,480.00
10/3/2008					51938	JENNIFER KEANY & ASSOCIATES, INC.									
10/03/08	51939	A		10/03/08	LOGAN RIVER ACA NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040		3,583.40	3,583.40
10/3/2008					51939	LOGAN RIVER ACADEMY									
10/03/08	51940	A		10/03/08	SPEECH, LANGUAG NONPUBLIC S	Special Educa	01.0	65000.0	57500	1180	5880	0004040		12,060.00	12,060.00
10/3/2008					51940	SPEECH, LANGUAGE & EDUCATIONAL CENTER									
09/17/08	52021	A		09/17/08	NEW MANAGEMEN OFFICE SUPPL	Special Proje	01.0	73920.0	00000	2100	4350	0004030		36.00	36.00
9/17/2008					52021	NEW MANAGEMENT									
09/15/08	52033	C		09/15/08	DOWNEY REFRI REPAIRS - OTH	Office of Child	12.0	50250.0	85000	2700	5630	0000002		1,015.60	1,015.60
9/15/2008					52033	DOWNEY REFRIGERATION									
09/15/08	52034	C		09/15/08	PROVO CANYON S CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040		694.40	694.40
9/15/2008					52034	PROVO CANYON SCHOOL									
09/15/08	52070	A		09/15/08	ATKINSON, ANDEL'S LEGAL SERVIC	Undistributed	01.0	00000.0	00000	7200	5820	0000000		70,500.00	70,500.00
9/15/2008					52070	ATKINSON, ANDELSON, LOYA, RUUD & ROMO									
09/15/08	52071	A		09/15/08	FAGEN FRIEDMAN, LEGAL SERVIC	Undistributed	01.0	00000.0	00000	7200	5820	0000000		100,000.00	100,000.00
9/15/2008					52071	FAGEN FRIEDMAN & FULFROST, LLP									
09/18/08	52072	A		09/18/08	ZANER-BLOSER BOOKS	La Ballona El	01.0	73950.0	11100	1000	4310	2060000		1,180.89	1,180.89
9/18/2008					52072	ZANER-BLOSER									
09/17/08	52073	A		09/17/08	SCHOOL SPACE S FURNITURE, S	Ei Rincon Ele	01.0	90127.0	11100	1000	6420	2040000		7,717.46	7,717.46

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					9/17/2008	52073	SCHOOL SPACE SOLUTIONS								7,717.46
09/17/08	52074	A		09/17/08	MILLCRAFT, INC.	CABINETS	El Rincon Ele	01.0	90127.0	11100	1000	6420	2040000	16,142.00	16,142.00
				9/17/2008		52074	MILLCRAFT, INC.								
09/17/08	52075	A		09/17/08	S.T.A.R. INC.	CONTRACTED: Special Proje		01.0	60100.0	11100	2700	5810	0004030	15,467.70	15,467.70
				9/17/2008		52075	S.T.A.R. INC.								
09/17/08	52077	C		09/17/08	CLAREMONT USD, I	CONFERENCE, Special Proje		01.0	73920.0	00000	2100	5220	0004030	150.00	150.00
				9/17/2008		52077	CLAREMONT USD, B TSA INDUCTION CLUSTER 4								
09/17/08	52078	C		09/17/08	CALIFORNIA ASSO(MEMBERSHIP Special Proje		01.0	71400.0	00000	2100	5310	0004030	100.00	100.00
				9/17/2008		52078	CALIFORNIA ASSOCIATION FOR THE GIFTED								
09/17/08	52079	C		09/17/08	CAASFEP	CONFERENCE, Special Proje		01.0	30100.0	11100	2700	5220	0004030	1,320.00	1,320.00
				9/17/2008		52079	CAASFEP								
09/17/08	52080	C		09/17/08	LA QUINTA RESOR	CONFERENCE, Special Proje		01.0	30100.0	11100	2700	5220	0004030	1,261.00	1,261.00
				9/17/2008		52080	LA QUINTA RESORT & CLUB / PGA WEST								
09/17/08	52081	A		09/17/08	XEROX CORPORAT	INSTRUCTION Undistributed		01.0	00000.0	00000	0000	9320	0000000	25,051.22	25,051.22
				9/17/2008		52081	XEROX CORPORATION								
09/17/08	52082	A		09/17/08	NEW TEACHER CE	OFFICE SUPPL Special Proje		01.0	73920.0	11100	1000	4310	0004030	36.80	36.80
				9/17/2008		52082	NEW TEACHER CENTER @UCSC								
09/17/08	52083	A		09/17/08	SPENCER LEARNI	OFFICE SUPPL Adult School		11.0	63900.0	41100	2700	4350	0000010	1,020.00	1,020.00
				9/17/2008		52083	SPENCER LEARNING								
09/30/08	52084	A		09/30/08	CULVER CITY TRO	OFFICE SUPPL Superintende		01.0	00000.0	00000	7100	4350	0001000	13.53	13.53

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9/30/2008						52084		CULVER CITY TROPHY CO, INC							13.53
09/17/08	52085	A		09/18/08	DELL COMPUTER C COMPUTER S	Technology	01.0	00000.0	00000	7700	4410	0005020		590.76	590.76
9/17/2008						52085		DELL COMPUTER CORP.							
09/17/08	52086	X	1	09/24/08	DEBORAH BOHN	CONTRACTED : Special Educa	01.0	65000.0	57520	1136	5810	0004040		13,000.00	13,000.00
9/17/2008						52086		DEBORAH BOHN							
09/17/08	52087	A		09/17/08	FREESTYLE SALES INSTRUCTION	Culver City H	01.0	00000.0	16001	1000	4310	4010000		1,139.86	1,139.86
9/17/2008						52087		FREESTYLE SALES CO							
09/17/08	52088	A		09/17/08	MENDEZ FOUNDAT INSTRUCTION	Farragut Elem	01.0	00000.0	11100	1000	4310	2050000		37.48	37.48
9/17/2008						52088		MENDEZ FOUNDATION							
09/18/08	52089	A		09/18/08	LACOE - PARENT A CONTRACTED :	Special Proje	01.0	30100.0	00000	2100	5810	0004030		2,800.00	2,800.00
9/18/2008						52089		LACOE - PARENT ACADEMY							
09/18/08	52090	A	1	09/19/08	CTB/MCGRAW-HIL INSTRUCTION	Adult School	11.0	63900.0	41100	1000	4310	0000010		333.10	333.10
9/18/2008						52090		CTB/MCGRAW-HILL							
09/17/08	52091	C		09/17/08	LACOE - DIVISION C CONFERENCE .	Special Proje	01.0	30100.0	00000	2100	5220	0004030		200.00	200.00
9/17/2008						52091		LACOE - DIVISION OF CURRICULUM							
09/18/08	52092	C		09/18/08	KENJI & MANAMI G CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040		1,320.00	1,320.00
9/18/2008						52092		KENJI & MANAMI GO							
09/18/08	52093	C		09/18/08	CAROL H. GRAHAM CONTRACTED :	Special Educa	01.0	33100.0	57500	3900	5890	0004040		2,150.00	2,150.00
9/18/2008						52093		CAROL H. GRAHAM, ATTORNEY AT LAW							
09/18/08	52094	C		09/18/08	FAGEN FRIEDMAN . LEGAL SERVIC	Pupil Services	01.0	00000.0	00000	7200	5820	0004020		744.50	744.50

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9/18/2008					9/18/2008	52094	FAGEN FRIEDMAN & FULFROST, LLP								744.50
09/18/08	52095	C		09/18/08	CAROLYN LIBUSE	CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040	2,474.71	2,474.71
9/18/2008					9/18/2008	52095	CAROLYN LIBUSER								
09/18/08	52096	C		09/18/08	JOHN NOCERINO	CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040	111.50	111.50
9/18/2008					9/18/2008	52096	JOHN NOCERINO								
09/18/08	52097	C		09/18/08	CALIFORNIA LEAGL MEMBERSHIP	Culver City M		01.0	73950.0	00000	2100	5310	3010000	295.00	295.00
9/18/2008					9/18/2008	52097	CALIFORNIA LEAGUE OF MIDDLE SCHOOLS								
09/19/08	52098	C		09/19/08	NATIONAL ASSOCI MEMBERSHIP	Special Proje		01.0	30100.0	00000	2100	5310	0004030	100.00	100.00
9/19/2008					9/19/2008	52098	NATIONAL ASSOCIATION OF FEDERAL								
09/18/08	52099	C		09/18/08	LACOE - ACCOUNTI MEMBERSHIP	Culver City M		01.0	73950.0	00000	2700	5310	3010000	750.00	750.00
9/18/2008					9/18/2008	52099	LACOE - ACCOUNTING SECTION								
09/19/08	52100	A		09/19/08	EDUPRESS PRODU OFFICE SUPPL	Special Proje		01.0	30100.0	00000	2100	4350	0004030	1,000.00	1,000.00
9/19/2008					9/19/2008	52100	EDUPRESS PRODUCTS								
09/19/08	52101	A		09/19/08	OFFICE DEPOT	OFFICE SUPPL	Special Proje	01.0	30100.0	00000	2100	4350	0004030	3,000.00	3,000.00
9/19/2008					9/19/2008	52101	OFFICE DEPOT								
09/19/08	52102	C		09/19/08	EDUCATION WEEK	SUBSCRIPTIO	Superintende	01.0	00000.0	00000	7100	4313	0001000	74.94	74.94
9/19/2008					9/19/2008	52102	EDUCATION WEEK								
09/26/08	52103	A		09/26/08	OFFICE DEPOT	OFFICE SUPPL	Office of Child	01.0	00000.0	00000	2700	4350	2030000	165.19	165.19
09/26/08					09/26/08			12.0	60800.0	85000	1000	4310	0000002	165.16	165.16
09/26/08					09/26/08			01.0	00000.0	15000	1000	4310	4010000	330.36	330.36
9/26/2008					9/26/2008	52103	OFFICE DEPOT								660.71
09/23/08	52104	A		09/23/08	NUMENNET	REPAIRS - OTH	Technology	01.0	00000.0	00000	7700	5630	0005020	255.00	255.00

Stat : P = Pending, A=Active, C=Completed, X=Canceled

District : 64444

CULVER CITY UNIFIED SD

Run Date: 10/04/2008

Purchase Orders/Buyouts To The Board for Ratification From : 9/15/2008 To 10/3/2008

Run Time: 03:36:01PM

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					9/23/2008	52104	NUMENNET								255.00
09/23/08	52105	A		09/23/08	CAMBRIDGE UNIV	INSTRUCTION	Adult School	11.0	63900.0	41100	1000	4310	0000010	48.38	48.38
					9/23/2008	52105	CAMBRIDGE UNIVERSITY PRESS								
09/23/08	52106	A		09/24/08 09/24/08	CDW-G	COMPUTER S	Speech	01.0	56400.0	11100	1000	4410	0004024	148.20	
					9/23/2008	52106	CDW-G							349.09	497.29
09/23/08	52107	C		09/23/08	LOS ANGELES ZO	FIELD TRIPS	El Marino Lan	01.0	00000.0	16003	1000	5816	2030000	61.00	61.00
					9/23/2008	52107	LOS ANGELES ZOO AND BOTANICAL GARDENS								
09/23/08	52108	A		09/23/08	INSECT LORE	INSTRUCTION	Linwood How	01.0	00000.0	11100	1000	4310	2020000	75.90	75.90
					9/23/2008	52108	INSECT LORE								
09/23/08	52109	A		09/23/08	APPERSON EDUCA	OFFICE SUPPL	Human Reso	01.0	00000.0	00000	7400	4310	0003000	81.57	81.57
					9/23/2008	52109	APPERSON EDUCATION PRODUCTS								
09/23/08	52110	X	1	09/24/08	ROLL N' RYE	OFFICE SUPPL	Special Proje	01.0	30100.0	00000	2100	4350	0004030	404.03	404.03
					9/23/2008	52110	ROLL N' RYE								
09/23/08	52111	A		09/23/08	COASTAL SOLEN	UNIFORMS	Culver City H	01.0	00000.0	15000	1000	4310	4010000	2,291.13	2,291.13
					9/23/2008	52111	COASTAL SOL ENTERPRISES, INC.								
09/23/08	52112	A		09/23/08	LAGUNA CLAY CO.	INSTRUCTION	Culver City H	01.0	00000.0	16001	1000	4310	4010000	2,000.00	2,000.00
					9/23/2008	52112	LAGUNA CLAY CO.								
09/23/08	52114	A		09/23/08	HILLYARD	JANITORIAL SU	middle school	01.0	00000.0	00000	8100	4370	3010001	1,291.22	1,291.22
					9/23/2008	52114	HILLYARD								
09/22/08	52115	A		09/22/08	DF EDUCATION CO	CONTRACT CO	Educational S	01.0	00000.0	00000	2100	5850	0004000	20,000.00	20,000.00

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
9/22/2008						52115		DF EDUCATION CONSULTING SERVICES, INC							20,000.00
09/30/08	52118	A		10/01/08	AVC OFFICE AUTO REPAIRS - OTH	Independent S	01.0	00000.0	33000	1000	1000	5630	0000620	55.71	55.71
9/30/2008						52118		AVC OFFICE AUTOMATION							
09/26/08	52119	C		09/26/08	SCHOOL SERVICE CONFERENCE, Fiscal Service		01.0	00000.0	00000	7300	5220	0005010		205.00	205.00
9/26/2008						52119		SCHOOL SERVICES OF CALIFORNIA							205.00
09/24/08	52120	A		09/24/08	CTB/MCGRAW HIL INSTRUCTION	Special Proje	01.0	70910.0	11100	1000	1000	4310	0004030	500.22	500.22
9/24/2008						52120		CTB/MCGRAW HILL							500.22
09/24/08	52121	A		09/24/08	WESTERN GRAPH OFFICE SUPPL	Human Reso	01.0	00000.0	00000	7400	4350	0003000		224.34	224.34
9/24/2008						52121		WESTERN GRAPHIX							224.34
09/24/08	52122	A		09/24/08	VISUALEDTECH, IN COMPUTER S	Culver City H	01.0	90127.0	11100	1000	1000	4410	4010000	1,385.79	1,385.79
9/24/2008						52122		VISUALEDTECH, INC.							1,385.79
09/24/08	52123	A		09/24/08	OFFICE DEPOT	Office of Child	12.0	50250.0	85000	1000	4310	0000002		3,000.00	3,000.00
9/24/2008						52123		OFFICE DEPOT							3,000.00
09/30/08	52124M	A		09/30/08	SPECIALTY DOOR REPAIRS - OTH	Maintenance	01.0	81500.0	00000	8110	5630	0005040		587.50	587.50
9/30/2008						52124M		SPECIALTY DOORS & AUTOMATION							587.50
10/01/08	52126M	A		10/01/08	US AIR CONDITION MAINTENANCE	Maintenance	01.0	81500.0	00000	8110	4380	0005040		1,423.70	1,423.70
10/1/2008						52126M		US AIR CONDITIONING DISTRIBUTORS							1,423.70
10/01/08	52129	A		10/01/08	TRANSPORTATION TRANSPORTA	Operations	01.0	00000.0	00000	3600	5871	0005041		455.00	455.00
10/1/2008						52129		TRANSPORTATION CHARTER SERVICES, INC.							455.00
09/24/08	52144	A		09/24/08	NEUROPSYCHOLO CONTRACT SE	Special Educa	01.0	65000.0	57700	3150	5890	0004040		800.00	800.00

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
9/24/2008					52144	NEUROPSYCHOLOGY PARTNERS, INC.									800.00
09/24/08	52145	C		09/24/08	LAW OFFICE OF A CONTRACT SE	Special Educa	01.0	33100.0	57500	3900	5890	0004040		4,500.00	4,500.00
9/24/2008					52145	LAW OFFICE OF ANANA J. RICE									
09/24/08	52146	A		09/24/08	VISUALEDTECH, IN COMPUTER S	Culver City H	01.0	90127.0	11100	1000	4410	4010000		775.67	775.67
9/24/2008					52146	VISUALEDTECH, INC.									
09/24/08	52147	A		09/24/08	CULVER-NEWLIN I OFFICE SUPPL	Office of Child	12.0	60800.0	85000	1000	4310	0000002		141.56	141.56
9/24/2008					52147	CULVER-NEWLIN INCORPORATED									
09/24/08	52148	A		09/24/08	SOUTHWEST SCH OFFICE SUPPL	Farragut unit a	01.0	00000.0	00000	2700	4350	2050001		129.87	129.87
9/24/2008					52148	SOUTHWEST SCHOOL SUPPLY									
09/26/08	52149	A		09/26/08	DEVELOPMENTAL & INSTRUCTION	Special Proje	01.0	30100.0	11100	1000	4310	0004030		27,225.78	27,225.78
9/26/2008					52149	DEVELOPMENTAL STUDIES CENTER									
09/26/08	52150	A		09/26/08	COMPUTER S	Undistributed	01.0	96352.0	71100	1000	4310	0000000		84.22	84.22
9/26/2008					52150	CDW-G									
09/26/08	52151	C		09/26/08	NEILMARQ CORPOI REPAIRS - OTH	Farragut unit a	01.0	00000.0	00000	2700	5630	2050001		116.58	116.58
9/26/2008					52151	NEILMARQ CORPORATION									
09/26/08	52152	A		09/26/08	OFFICE DEPOT	OFFICE SUPPL Educational S	01.0	00000.0	00000	2100	4350	0004000		5,603.73	5,603.73
9/26/2008					52152	OFFICE DEPOT									
09/26/08	52153	A		09/26/08	PARADIGM SERVIC CONTRACTED :	Special Educa	01.0	00217.0	00000	7200	5880	0004040		15,000.00	15,000.00
9/26/2008					52153	PARADIGM SERVICES, INC									
09/26/08	52154	A		09/26/08	CSBA - CALIFORNI OFFICE SUPPL	Special Proje	01.0	30100.0	00000	2100	4350	0004030		224.25	224.25

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Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
9/26/2008						52154	52154	CSBA - CALIFORNIA SCHOOL BOARDS ASSOC							224,25
09/26/08	52155	A		09/26/08	AMAZON.COM	BOOKS	Special Proje	01.0	71400.0	11100	1000	4310	0004030	749.20	749.20
9/26/2008						52155	52155	AMAZON.COM							749.20
09/26/08	52156	C		09/26/08	ASSOCIATION OF C MEMBERSHIP	Educational S		01.0	00000.0	00000	2100	5310	0004000	1,502.87	1,502.87
9/26/2008						52156	52156	ASSOCIATION OF CA SCHOOL ADMINISTRATOR							1,502.87
09/26/08	52157	A		09/26/08	MCDUGAL, LITT	BOOKS	Undistributed	01.0	71560.0	11100	1000	4110	0000000	4,756.37	4,756.37
9/26/2008						52157	52157	MCDUGAL, LITTELL & CO.							4,756.37
09/26/08	52158	A		09/29/08	FOLLETT EDUCATIC	BOOKS	Undistributed	01.0	71560.0	11100	1000	4110	0000000	1,755.27	1,755.27
9/26/2008						52158	52158	FOLLETT EDUCATIONAL SERVICES							1,755.27
09/26/08	52159	A		09/26/08	PEARSON PRENTI	BOOKS	Undistributed	01.0	71560.0	11100	1000	4110	0000000	6,243.60	6,243.60
9/26/2008						52159	52159	PEARSON PRENTICE HALL							6,243.60
09/26/08	52160	A		09/26/08	ETS - CAHSEE SUP	TEST/TEST MA	District Curricl	01.0	00209.0	11100	1000	4312	0004010	300.00	300.00
9/26/2008						52160	52160	ETS - CAHSEE SUPPORT CENTER							300.00
09/26/08	52161	C		09/26/08	O NGUYEN - DIME	CONTRACTED : Culver City H		01.0	00000.0	17000	1000	5890	4010000	1,079.70	1,079.70
9/26/2008						52161	52161	O NGUYEN - DIMENSION DESIGNS							1,079.70
09/26/08	52162	A		09/29/08	INEZ BUSH	CONTRACT CO	Culver City H	01.0	73950.0	00000	2100	5850	4010000	1,500.00	1,500.00
9/26/2008						52162	52162	INEZ BUSH							1,500.00
09/26/08	52163	A		09/26/08	PETER TEITELBAU	CONTRACT CO	Educational S	01.0	90127.0	00000	2700	5850	0004000	5,000.00	5,000.00
9/26/2008						52163	52163	PETER TEITELBAUM							5,000.00
09/26/08	52164	A		09/26/08	SAMUEL P. LIVELY	CONTRACTED : Culver City M		01.0	73950.0	11100	1000	5850	3010000	3,000.00	3,000.00

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Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Change

PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
9/30/2008						52174		GLENCOE/MCGRAW-HILL							516.72
09/30/08	52175	C		10/01/08	TIME	SUBSCRIPTIO	Culver Park H	01.0	73950.0	32000	2700	4210	5010000	39.75	39.75
						52175	TIME								
09/30/08	52176	C		09/30/08	SCHOOL SERVICE CONFERENCE, Special Proje	52176		01.0	30100.0	00000	2100	5220	0004030	295.00	295.00
						52176	SCHOOL SERVICES OF CALIFORNIA								
09/30/08	52177	C		09/30/08	ASCD	MEMBERSHIP	Special Proje	01.0	30100.0	00000	2100	5310	0004030	39.00	39.00
						52177	ASCD								
09/30/08	52178	C		09/30/08	LACOE - DIVISION C CONFERENCE, Special Proje	52178		01.0	30100.0	00000	2100	5220	0004030	270.00	270.00
						52178	LACOE - DIVISION OF CURRICULUM								
09/30/08	52179	A		09/30/08	DEVELOPMENTAL BOOKS	52179		01.0	70910.0	11100	1000	4210	0004030	4,233.90	4,233.90
						52179	DEVELOPMENTAL STUDIES CENTER								
10/02/08	52180	A		10/02/08	SCHOOL INNOVATI CONFERENCE, Educational S	52180		01.0	00000.0	00000	2100	5220	0004000	225.00	225.00
						52180	SCHOOL INNOVATIONS & ADVOCACY, INC.								
10/01/08	52181	A		10/01/08	POSITIVE PROMOTI INSTRUCTION Farragut Elem	52181		01.0	00000.0	00000	2420	4210	2050000	41.64	41.64
						52181	POSITIVE PROMOTIONS								
10/01/08	52182	A		10/01/08	ANN KELLER	CONTRACT SE	Special Educa	01.0	65000.0	57700	3150	5890	0004040	1,050.00	1,050.00
						52182	ANN KELLER								
10/01/08	52183	A		10/01/08	PROTECH PROJEC COMPUTER S Culver City H	52183		01.0	90127.0	11100	1000	4410	4010000	1,396.43	1,396.43
						52183	PROTECH PROJECTION SYSTEMS, INC.								
10/01/08	52184	A		10/01/08	CONSUMER REPO INSTRUCTION Purchasing			01.0	00000.0	00000	7300	4350	0005030	26.00	26.00

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PO Date	PO #	Stat	Ord #	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	Distrib Amt	PO Amount
					10/1/2008	52184	CONSUMER REPORTS								26.00
10/01/08	52185	A		10/01/08	AARDVARK CLAY & INSTRUCTION	middle school	01.0	00000.0	11100	1000	1000	4310	3010001	581.86	581.86
				10/1/2008	52185	AARDVARK CLAY & SUPPLIES									
10/01/08	52186	C		10/01/08	GLOBAL FITNESS	Undistributed	01.0	67610.0	11100	1000	1000	4400	0000000	37,752.18	37,752.18
				10/1/2008	52186	GLOBAL FITNESS									
10/02/08	52187	A		10/02/08	CDW-G	COMPUTER S Technology	01.0	00000.0	00000	7700	4410	0005020		1,282.53	1,282.53
				10/2/2008	52187	CDW-G									
10/02/08	52190	A		10/02/08	PEARSON EDUCAT BOOKS	Culver Park H	01.0	73950.0	31000	1000	4310	5010000		541.14	541.14
				10/2/2008	52190	PEARSON EDUCATION, INC.									
10/02/08	52191	A		10/02/08	APPLE SHIRT SCRE UNIFORMS	La Ballona El	01.0	73950.0	11100	1000	4310	2060000		181.47	181.47
				10/2/2008	52191	APPLE SHIRT SCREEN PRINTING									
10/02/08	52192	A		10/02/08	ASCD	MEMBERSHIP	La Ballona El	01.0	73950.0	11100	1000	4310	2060000	39.00	39.00
				10/2/2008	52192	ASCD									
10/02/08	52193	A		10/02/08	SHRED-IT	CONTRACTED : Purchasing	01.0	00000.0	00000	7300	5810	0005030		2,000.00	2,000.00
				10/2/2008	52193	SHRED-IT									
10/01/08	52194	C		10/01/08	FITNESS & FLOORI	PHYSICAL EDU Special Proje	01.0	67610.0	11100	1000	4310	0004030		9,897.35	9,897.35
				10/1/2008	52194	FITNESS & FLOORING CONCEPTS									

Total by District : 64444 1,514,464.04 1,514,464.04

End of Report LAPO009C

NONPUBLIC SCHOOLS:

APPROVED YTD: \$3,082,089.74

Stat : P = Pending, A=Active, C=Completed, X=Canceled

BOARD REPORT

10/14/08
9.3

9.3 Approval is Recommended for Acceptance of Gifts

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property.

The following items have been donated for use in the District:

Location

Donor/Item(s) Donated

Culver City Middle School

Ms. Sue Dery-Plesko
Ludwig Drum Set
Drums are being used in Mr. Nazzaretta's music classroom.

Ms. Nicole Collier
2 Bass Guitars
Guitars are being used in Mr. Witt's music classroom.

La Ballona Elementary School

Ms. Kellie Jones
2 *CultureGrams* notebooks
Notebooks feature 91 countries and 25 categories for use in Library.

Sony Studios, c/o Janice Pober
Sony donated 3 boxes of assorted office supplies including multiple reams of colored paper, paper clips, pens, and pencils for school-wide distribution.

Target-Take Charge of Education
\$262.54
Target donates 1% of purchases to schools designated by customers, for use as needed.

Linwood E. Howe Elementary School

Mr. David Levine
Paper Mache dragon decoration
donated for use on the La Ballona cafetorium stage.

BOARD REPORT

10/14/08

9.3

9.3 Approval is Recommended for Acceptance of Gifts (continued)

RECOMMENDED MOTION:

That the Board accepts with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

BOARD REPORT

9.4 Certificated Personnel Services Report No. 5

I. Authorization and Ratification of Employment

A. Temporary Adult School Teacher

Effective September 16, 2008 at \$39.13 per hour, 12 hours per week

1. Miller, Donna

B. Substitute Teacher – District

Effective October 1, 2008

1. Weinfeld, Judith

C. Extra Assignment – High School

Effective August 27, 2008 through June 19, 2009

- | | | | |
|----|------------------|-----------------------------|----------------|
| 1. | Carter, Daniel | Speech & Debate Coordinator | \$2616 stipend |
| 2. | Davis, Alex | Robotics Coordinator | \$1422 stipend |
| 3. | Fien, Pennie | Yearbook Coordinator | \$2867 stipend |
| 4. | Owens, Andy | Mock Trial Coach | \$2476 stipend |
| 5. | Spano, Anthony | Band Director | \$3072 stipend |
| 6. | Valverde, Carlos | Student Body Advisor | \$3094 stipend |

D. Extra Assignment – Middle School, Team Leaders

Effective August 27, 2008 through June 19, 2009 at \$1000 stipend

1. Daggett, Carlene
2. Delaney, Sarah
3. Fretham, Kari
4. Kelner, Robert
5. Lee, Heather
6. McCorkle, Kyle
7. Peters, Crystal
8. Teetzal, Todd

E. Extra Assignment – Middle School, Team Leaders

Effective August 27, 2008 through June 19, 2009 at \$500 stipend

1. Fairfield, Kristin
2. Green-Bratton, Cathi

F. Extra Assignment – Middle School, Mock Trial Coordinator

Effective September 2, 2008 through June 19, 2009 at \$2476 stipend

1. DuBois, Claudette

BOARD REPORT

9.4 Certificated Personnel Services Report No. 5 – Page 2

I. Authorization and Ratification of Employment - continued

**G. Extra Assignment – ELD Professional Development
Effective September 24, 2008 at \$35.00 per hour, 4 hours only**

1. Angel, Holly
2. Arancibia, Deb
3. Arzate, Carolina
4. Bearman, Alix
5. Bernal, Donna
6. Borcharding, Nan
7. Coelho, Isabel
8. Coleman, Margaret
9. Dagenais, Gail
10. Dimitroff, Ann
11. Flores, Monika
12. Godbey, Becky
13. Gomez, Sandra
14. Ishii, Debby
15. Jensen, Sara
16. McMillan, Wade
17. Pollock, Jennifer
18. Proctor, Ira
19. Rezac, Tiana
20. Taslimi, Julia
21. Thorup, Erica
22. Warner, Amy
23. Warner, Christine

**H. Extra Assignment – Middle School, Back to School Night
Effective September 25, 2008 at \$35.00 per hour, 1.5 hours**

1. Munoz-Friedman, Zelina
2. Schlah, Erich

**I. Extra Assignment – Middle School, Saturday School Supervision
Effective September 27, 2008 through June 13, 2009 at \$35.00 per hour, not to exceed 50 hours**

1. Scott Moore, Gloria

BOARD REPORT

9.4 Certificated Personnel Services Report No. 5 – Page 3

I. Authorization and Ratification of Employment - continued

J. Extra Assignment – District Community Arts Team
Effective September 29, 2008 through June 19, 2009 at \$35.00 per hour, not to exceed 20 hours

- | | |
|-----------------------|----------------------|
| 1. Bearman, Alix | 7. Sergant, Roberta |
| 2. Fretham, Kari | 8. Sibert, Christine |
| 3. Hatanaka, Kristine | 9. Spano, Tony |
| 4. Miller, Samantha | 10. Taylor, Jo |
| 5. Nazzaretta, Joe | 11. Witt, Paul |
| 6. Pascoe, Andy | |

K. Extra Assignment – Linwood Howe, After School Academy Facilitator
Effective October 6, 2008 through December 12, 2008 at \$35.00 per hour, not to exceed 40 hours

1. Glassman, Lili

L. Extra Assignment – Linwood Howe, After School Teacher
Effective October 6, 2008 through December 12, 2008 at \$35.00 per hour, not to exceed 35 hours

1. Chabola, Kevin

M. Extra Assignment - La Ballona, Parent/Teacher Conferences for 4th & 5th Grade Teachers
Effective October 13, 2008 through March 23, 2008 at \$35.00 per hour, not to exceed 12 hours

1. Arzate, Carolina
2. Flores, Monika
3. Ishii, Debby
4. Jensen, Sara
5. Proctor, Ira
6. Warner, Christine

II. Increase in Hours

- | | |
|---|--|
| 1. Dickens, Margery
Adult School Teacher | Increase in Hours
From: 19 hours per week
To: 20 hours per week
Effective September 8, 2008 |
|---|--|

BOARD REPORT

9.4 Certificated Personnel Services Report No. 5 – Page 4

III. Leaves

1. Lee, Heather
Middle School
20% Part-Time Leave of Absence Without Pay
Effective August 27, 2008 through
June 19, 2009
2. Wurzel, George
Middle School
20% Part-Time Leave of Absence Without Pay
Effective September 2, 2008 through
June 19, 2009

IV. Resignation

1. Koczy, Sally
ROP Instructor
Effective September 1, 2008
Moving out of state

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 5

Moved by:

Seconded by:

Vote:

Attached is a copy of an Addendum to
Certificated Personnel Services Report
No. 4 covering action approved at the
Board Meeting of September 23, 2008.

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 - Addendum

I. Authorization and Ratification of Employment

A. Interim Elementary Principal – El Rincon

Effective September 24, 2008 until date position is filled, per diem rate of pay

1. LaBriola, Rosalind (retired)

B. Substitute Teachers – District

Effective September 24, 2008

1. Beeman, Peter
2. Christensen, Brittany

C. Additional 20% Assignments – Middle School

Effective September 11, 2008 through January 23, 2009 at additional 20% of current rate of pay

1. Bilbao, Phillip
2. Siegal, Martin

D. Teacher on Special Assignment – Middle School, ELD

Effective July 1, 2008 through June 30, 2009, 192 work days at current rate of pay

1. Groya, Julie – 40%

E. Extra Assignment – CTAP Training

Effective July 7, 2008 through July 11, 2008 at per diem rate of pay

1. Collett, Andrew

F. Extra Assignment – AdTech Training for Project TIE

Effective August 18, 2008 through August 21, 2008 at \$840 stipend

- | | |
|--------------------|-------------------|
| 1. Conner, Jessica | 4. Rose, Jeff |
| 2. Harter, Liz | 5. Thorup, Erica |
| 3. Horiba, Alice | 6. Verge, Annette |

G. Extra Assignment – High School, Preparation for Professional Development

Effective August 27, 2008 through August 29, 2008 at \$35.00 per hour, not to exceed 3 hours

- | | |
|----------------------|---------------------|
| 1. Dennis, Darrin | 6. Tano, Aaron |
| 2. Greenberg, Denise | 7. Tarvyd, Kelli |
| 3. Lockhart, William | 8. Tennant, Laureen |
| 4. Michel, Lisa | 9. Valverde, Carlos |
| 5. Ta, Jenny | 10. Wisner, Craig |

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Addendum, Page 2

I. Authorization and Ratification of Employment, continued

H. Extra Assignment – District, Special Education Translation of Parents Rights & Responsibilities, effective September 2, 2008 through June 30, 2009 at \$35.00 per hour, not to exceed \$500.

1. Montero, Jose

I. Extra Assignment – Middle School, After School Sports Coaches
Effective September 9, 2008 through November 12, 2008 at \$929 stipend

1.	Azad, Mark	Boys' Flag Football
2.	Foster, Eric	Boys' Flag Football
3.	Garcia, Richard	Girls' Volleyball
4.	Sablan, Angelo	Girls' Volleyball
5.	Sherrill, R. Justin	Boys' Flag Football
6.	Siegel, Martin	Girls' Volleyball
7.	Washington, J. David	Boys' Flag Football

J. Extra Assignment – El Rincon, Long Term Substitute Teachers for Back to School Night
Effective September 17, 2008 at \$35.00 per hour, not to exceed 2 hours

1. Gramajo-Olivarri, Sonia
2. Johnson, Robyn

K. Extra Assignment – El Marino, After School Writing & Computer Class
Effective September 24, 2008 through June 19, 2009 at \$35.00 per hour, not to exceed 70 hours

1. Nabours, J. Michael
2. Nabours, Mary

L. Extra Assignment – Child Development, Teacher for Conferences, Winter & Spring Breaks
Effective September 29, 2008 through April 20, 2009 at hourly per diem rate of pay, not to exceed 160 hours

1. Edkar, Maria

M. Extra Assignment – El Marino, Parent/Teacher Conferences for 4th & 5th Grade Teachers
Effective October 13, 2008 to October 17, 2008 and March 23, 2009 to March 27, 2009
at \$35.00 per hour, not to exceed 12 hours

1.	Egan, Johanna	4.	Nabours, J. Michael	7.	Omuro, Mitsuko
2.	Martinez, Zaida	5.	Nabours, Mary	8.	Yamakawa, Mike
3.	Miller, Samantha	6.	Niimura, Hitomi		

BOARD REPORT

9.4 Certificated Personnel Services Report No. 4 – Addendum, Page 3

II. Effective Date Determined

- | | | |
|----|--|------------------------------|
| 1. | Lockhart, Leslie Green
Director of Special Projects | Effective September 10, 2008 |
|----|--|------------------------------|

III. Administrative Transfer

- | | | |
|----|----------------|---|
| 1. | Catucci, Carol | From: Elementary School Counselor
To: Middle School Counselor
Effective August 11, 2008 |
|----|----------------|---|

IV. Leaves

- | | | |
|----|---------------------------------|---|
| 1. | Pernoon, Farhang
High School | Personal 20% Part-Time Leave of Absence
Without Pay
Effective September 16, 2008 through
June 19, 2009 |
| 2. | Rodsky, Laurie
Middle School | Personal 20% Part-Time Leave of Absence
Without Pay
Effective August 27, 2008 through June 19, 2009 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5

I. Authorization, Approval & Ratification of Employment

A. Child Development

1. Gallardo, Maria
Instructional Assistant – Child Development – Short-Term
Office of Child Development
16.5 hours per week, school year
Effective October 6, 2008 through January 31, 2009
Range 11
2. Andrus, Carla
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through April 20, 2009
Range 11
3. Crespín, Loretta
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through April 20, 2009
Range 11
4. Farrar, Courtney
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through April 20, 2009
Range 11
5. Fierro, Anna Marie
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through April 20, 2009
Range 11
6. Goodrich, Denise
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through April 20, 2009
Range 11

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

A. Child Development – continued

7. Janacito, Ann
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11
8. Lovgren, Linda
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11
9. Merlin, April
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11
10. Navarro, Matilde
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11
11. Padilla, Jose
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11
12. Rios, Steven
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 3

I. Authorization, Approval & Ratification of Employment – continued

A. Child Development – continued

13. Sanchez, Lea
Instructional Assistant – Child Development
Child Development – Extra Assignment
Not to exceed 160 hours
Effective September 29, 2008 through
April 20, 2009
Range 11

14. Perez, Maria
Instructional Assistant – Child Development/
Bilingual – Permanent
Adult School – Kids Summer Enrichment
Not to exceed 14 hours per week
Effective June 23, 2008 through
July 25, 2008
Range 11

15. Perez, Maria
Instructional Assistant – Child Development/
Bilingual – Permanent
Adult School – Extra Assignment
Not to exceed 12 hours per week
Effective September 2, 2008 through
December 12, 2008
Range 11

B. Clerical & Fiscal

1. Budget Secretary
Adult School
8 hours per day, 12 months per year
Effective October 15, 2008
Range 24

2. Herrera, Susan
Secretary II/Bilingual – Permanent
District Office – Extra Assignment
Translations – Not to exceed 200 hours
Effective July 1, 2008 through June 30, 2009
Range 22

3. Crowley, Jenine
Duplicating & Mail Clerk – Permanent
District Office – District Warehouse
Extra Assignment
Not to exceed 2 hours per day
Effective September 11, 2008 through
September 30, 2008
Range 19

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 4

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services

1. Caravantes-Lopez, Wilma Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
2. Nuñez, Jessica Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
3. Ortiz, Sandra Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
4. Santiago, José Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
5. Sherman, Harrison Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
6. Smith, Sherita Substitute Food Service Assistant
Food Services
Effective September 19, 2008
Hourly, as needed
7. Valencia, Lidia Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective July 28, 2008 through July 31, 2008
Range 10
8. Fernandez, Karen Cook
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 14

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 5

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services – continued

- | | | |
|-----|-------------------|--|
| 9. | Langarica, Susan | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 15, 2008 through
August 29, 2008
Range 10 |
| 10. | Pineda, Delmy | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 15, 2008 through
August 29, 2008
Range 10 |
| 11. | Cano, Celia | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 12. | Livias, Sylvia | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 13. | Lopez, Belenda | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 14. | Menzhuber, Bernie | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 6

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services – continued

- | | | |
|-----|-----------------------------|--|
| 15. | Reyna, Bessy | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 16. | Santana de Campos, Domitila | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 17. | Valencia, Lidia | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 18. | Valle, Mirtha | Senior Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours per day
Effective August 25, 2008 through
August 29, 2008
Range 10 |
| 19. | Avalos, Imelda | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 18 hours
Effective August 26, 2008 through
August 29, 2008
Range 6 |
| 20. | Ballard, Valerie | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 18 hours
Effective August 26, 2008 through
August 29, 2008
Range 6 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 7

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services – continued

- | | | |
|-----|-----------------------|---|
| 21. | Chachere, Anne | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 22. | De LaHoussaye, Dionne | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 18 hours
Effective August 26, 2008 through
August 29, 2008
Range 6 |
| 23. | Diaz, Maria | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 24. | Gallardo, Francisca | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 25. | Garcia, Cynthia | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 26. | Gonzalez, Maria Elena | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 27. | Herrera, Concepcion | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 8

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services – continued

- | | | |
|-----|------------------|---|
| 28. | Mayeda, Kyoko | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 29. | Redfern, Jill | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 30. | Sandoval, Lorena | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 18 hours
Effective August 26, 2008 through
August 29, 2008
Range 6 |
| 31. | Vejar, Rosalba | Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Range 6 |
| 32. | Nagata, Nora | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |
| 33. | Olivas, Wilma | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |
| 34. | Rodriguez, Emeli | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 9

I. Authorization, Approval & Ratification of Employment – continued

C. Food Services – continued

- | | | |
|-----|------------------------|--|
| 35. | Salazar, Jessy | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |
| 36. | Salmeron-Rivera, Maria | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |
| 37. | Williams, Renee | Substitute Food Service Assistant
Food Services – Extra Assignment
Not to exceed 8 hours
Effective August 29, 2008
Hourly, as needed |

D. Instructional Assistants

- | | | |
|----|----------------|--|
| 1. | Diaz, Gabriela | Instructional Assistant – Bilingual – Permanent
La Ballona – 3 hours per day, school year
Effective August 27, 2008
Range 16 |
| 2. | Houck, Cynthia | Instructional Assistant – Permanent
La Ballona – 3 hours per day, school year
Effective August 27, 2008
Range 12 |
| 3. | Sayeed, Saira | Instructional Assistant – Permanent
La Ballona – 3.5 hours per day, school year
Effective August 27, 2008
Range 12 |
| 4. | Perez, Brian | Instructional Assistant – Special Education –
Probationary
Middle School – 5 hours per day, school year
Effective October 6, 2008
Range 14 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 10

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

5. Sapien, Charlene
Instructional Assistant – Adult School –
Short-Term
Adult School – 12 hours per week, school year
Effective September 2, 2008 through
December 12, 2008
Range 17
6. Perez Ocejó, Araceli
Substitute Instructional Assistant
District Office
Effective September 2, 2008
Hourly, as needed
7. Abutouk, Hadeel
Substitute Instructional Assistant
District Office
Effective September 9, 2008
Hourly, as needed
8. Smith, Ada B.
Substitute Instructional Assistant
District Office
Effective September 22, 2008
Hourly, as needed
9. Flores, Ruth
Substitute Instructional Assistant
District Office
Effective October 1, 2008
Hourly, as needed
10. Mesghali, Homa
Substitute Instructional Assistant
District Office
Effective October 8, 2008
Hourly, as needed
11. Zerbo, Maria
Substitute Instructional Assistant
Adult School
Effective September 8, 2008
Hourly, as needed
12. Rogers, Jennifer
Substitute Instructional Assistant
Adult School
Effective October 13, 2008
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 11

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

- | | | |
|-----|-------------------|---|
| 13. | Lopez, Jose | Instructional Assistant – Adult School –
Permanent
Adult School – Extra Assignment
Not to exceed 16 hours per week
Effective September 2, 2008 through
December 19, 2008
Range 17 |
| 14. | Lechuga, Victoria | Instructional Assistant – Permanent
El Rincon – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 12 |
| 15. | Diaz, Gabriela | Instructional Assistant-Bilingual – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 16 |
| 16. | Houck, Cynthia | Instructional Assistant – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 12 |
| 17. | Huerta, Lorena | Instructional Assistant-Bilingual – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 16 |
| 18. | Prieto, Liset | Instructional Assistant-Bilingual – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 16 |
| 19. | Sayeed, Saira | Instructional Assistant – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective September 24, 2008
Range 12 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 12

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

- | | | | | | | | | | | | | | | | | | | | | | | |
|-----|--|--|----------------------|--------------|----|----------------|----|--------------|----|-------------|----|---------------|----|----------------------|----|-------------|----|---------------|----|--------------------------|----|--------------|
| 20. | Van Loo, Mary | School Technology Technician – Permanent
High School – Extra Assignment
Not to exceed 3 hours
Effective August 27, 2008 through
August 29, 2008
Range 21 | | | | | | | | | | | | | | | | | | | | |
| 21. | ELD Instructional Assistants
District Office – Summer School CELDT Training
Not to exceed 7 hours
Effective June 23, 2008 through June 24, 2008
Range 16 | <table border="0"> <tr> <td style="vertical-align: top;">a.</td> <td style="vertical-align: top;">Diaz, Vanesa</td> <td style="vertical-align: top;">f.</td> <td style="vertical-align: top;">Ortega, Brenda</td> </tr> <tr> <td style="vertical-align: top;">b.</td> <td style="vertical-align: top;">Flores, Ruth</td> <td style="vertical-align: top;">g.</td> <td style="vertical-align: top;">Larin, Irma</td> </tr> <tr> <td style="vertical-align: top;">c.</td> <td style="vertical-align: top;">Feng, Briseis</td> <td style="vertical-align: top;">h.</td> <td style="vertical-align: top;">Perez-Ocejo, Araceli</td> </tr> <tr> <td style="vertical-align: top;">d.</td> <td style="vertical-align: top;">Palma, Rene</td> <td style="vertical-align: top;">i.</td> <td style="vertical-align: top;">Zamudio, Rosa</td> </tr> <tr> <td style="vertical-align: top;">e.</td> <td style="vertical-align: top;">Lopez Cuadra, Marigladys</td> <td style="vertical-align: top;">j.</td> <td style="vertical-align: top;">Lopez, Maria</td> </tr> </table> | a. | Diaz, Vanesa | f. | Ortega, Brenda | b. | Flores, Ruth | g. | Larin, Irma | c. | Feng, Briseis | h. | Perez-Ocejo, Araceli | d. | Palma, Rene | i. | Zamudio, Rosa | e. | Lopez Cuadra, Marigladys | j. | Lopez, Maria |
| a. | Diaz, Vanesa | f. | Ortega, Brenda | | | | | | | | | | | | | | | | | | | |
| b. | Flores, Ruth | g. | Larin, Irma | | | | | | | | | | | | | | | | | | | |
| c. | Feng, Briseis | h. | Perez-Ocejo, Araceli | | | | | | | | | | | | | | | | | | | |
| d. | Palma, Rene | i. | Zamudio, Rosa | | | | | | | | | | | | | | | | | | | |
| e. | Lopez Cuadra, Marigladys | j. | Lopez, Maria | | | | | | | | | | | | | | | | | | | |
| 22. | Goodwin, Janene | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 6 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 | | | | | | | | | | | | | | | | | | | | |
| 23. | Podell, Marvin | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 18 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 | | | | | | | | | | | | | | | | | | | | |
| 24. | Brown, Jennifer | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 12 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 | | | | | | | | | | | | | | | | | | | | |
| 25. | Hernandez, Jose | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 6 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 | | | | | | | | | | | | | | | | | | | | |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 13

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

- | | | |
|-----|--------------------|---|
| 26. | Lopez, Jose | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 19 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 |
| 27. | Fang, Jennifer | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 9 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 |
| 28. | Blumenfeld, Jo Ann | Instructional Assistant – Adult School
Adult School – Summer School
Not to exceed 24.5 hours per week
Effective June 23, 2008 through July 25, 2008
Range 17 |
| 29. | Bussey, Blaine | Instructional Assistant – Special Education IIA
Special Education – Summer School
Not to exceed 5 hours per day, 4 days per week
Effective June 23, 2008 through July 24, 2008
Range 16 |
| 30. | Booker, Janet | Instructional Assistant – Special Education
Special Education – Summer School
Not to exceed 5 hours per day, 4 days per week
Effective June 23, 2008 through July 24, 2008
Range 14 |
| 31. | del Real, David | Instructional Assistant – Special Education IIA
Special Education – Summer School
Not to exceed 5.25 hours per day,
4 days per week
Effective June 26, 2008 through July 24, 2008
Range 16 |
| 32. | Childs, Linda | Substitute Instructional Assistant
Special Education – Summer School
Not to exceed 5 hours per day, 4 days per week
Effective June 23, 2008 through July 24, 2008
Hourly, as needed |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 14

I. Authorization, Approval & Ratification of Employment – continued

D. Instructional Assistants – continued

- | | | |
|-----|---------------------|---|
| 33. | Mohammad, Hala | Substitute Instructional Assistant
Special Education – Summer School
Not to exceed 5 hours per day, 4 days per week
Effective June 23, 2008 through July 24, 2008
Hourly, as needed |
| 34. | Shamsian, Dalia | Substitute Instructional Assistant
Special Education – Summer School
Not to exceed 5 hours per day, 4 days per week
Effective June 23, 2008 through July 24, 2008
Hourly, as needed |
| 35. | Gibson, Crystal | Instructional Assistant – Special Education IIA
Special Education – Extra Assignment
Not to exceed 30 hours
Effective July 7, 2008 through July 18, 2008
Range 16 |
| 36. | Ivy, Jasmine | Instructional Assistant – Special Education IIA
Special Education – Extra Assignment
Not to exceed 30 hours
Effective July 7, 2008 through July 18, 2008
Range 16 |
| 37. | Read, Metta | Instructional Assistant – Special Education IIA
Special Education – Extra Assignment
Not to exceed 30 hours
Effective July 7, 2008 through July 18, 2008
Range 16 |
| 38. | Redfern, Courtney | Instructional Assistant – Special Education IIA
Special Education – Extra Assignment
Not to exceed 30 hours
Effective July 7, 2008 through July 18, 2008
Range 16 |
| 39. | Williams, Stephanie | Instructional Assistant – Special Education IIA
Special Education – Extra Assignment
Not to exceed 30 hours
Effective July 7, 2008 through July 18, 2008
Range 16 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 15

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance

1. White, LaToya
School Custodian – Probationary
Maintenance, Operations & Transportation
Effective October 1, 2008
Range 16
2. Diaz, Josemar
Substitute School Custodian
Maintenance, Operations & Transportation
Effective September 1, 2008
Hourly, as needed
3. Carvajal, Felix
Substitute School Custodian
Maintenance, Operations & Transportation
Effective October 1, 2008
Hourly, as needed
4. Duran, Miguel
Substitute School Custodian
Maintenance, Operations & Transportation
Effective October 1, 2008
Hourly, as needed
5. Estrada, Fernando
Substitute School Custodian
Maintenance, Operations & Transportation
Effective October 1, 2008
Hourly, as needed
6. Sigler, Octavia
Substitute School Custodian
Maintenance, Operations & Transportation
Effective October 1, 2008
Hourly, as needed
7. Andrews, David
Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21
8. Bailey, Cynthia
Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 16

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

- | | | |
|-----|------------------|--|
| 9. | Bordenave, Helen | Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21 |
| 10. | Dawson, Linford | Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21 |
| 11. | Horn, Vanetta | Bus Driver – Probationary
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 23 |
| 12. | Johnson, Daryl | Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21 |
| 13. | Porter, Ramon | Bus Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 23 |
| 14. | Richmond, Dave | Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 21 |
| 15. | Tucker, Kevyn | Bus Driver – Permanent
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Range 23 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 17

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

- | | | |
|-----|---------------------|--|
| 16. | Diaz, Mario | Substitute Driver
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Hourly, as needed |
| 17. | Gomez, Pedro | Substitute Driver
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Hourly, as needed |
| 18. | Romo, Louis | Substitute Driver
Maintenance, Operations & Transportation
Extra 4 hours – First Aid/CPR Training
Effective August 27, 2008
Hourly, as needed |
| 19. | Diaz, Josemar | School Custodian – Probationary
Adult School – Extra Assignment
Not to exceed 6 hours per week
Effective September 4, 2008 through
December 12, 2008
Range 16 |
| 20. | Tucker, Kevyn | Bus Driver
MOT – Summer Assignment – Field Trips
Effective July 1, 2008 through August 29, 2008
Range 23 |
| 21. | Diaz, Mario | Substitute Driver
MOT – Summer Assignment
Effective June 23, 2008 through
August 29, 2008
Hourly, as needed |
| 22. | Ibarra Gomez, Pedro | Custodian III – Permanent
Adult School – Extra Assignment
Not to exceed 20 hours
Effective August 4, 2008 through
August 22, 2008
Range 21 |

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 18

I. Authorization, Approval & Ratification of Employment – continued

E. Maintenance – continued

23. Cedeno, Mariano School Custodian – Permanent
La Ballona – Extra Assignment
Not to exceed 4 hours
Effective August 15, 2008
Range 16

F. Security

1. Sargent, John Security Guard – Permanent
Security/High School – Summer Assignment
Not to exceed 6 hours per day
Effective July 1, 2008 through July 31, 2008
Range 16
2. Perello, Christy Security Guard – Permanent
Security/High School – Summer Assignment
Not to exceed 6 hours per day
Effective July 1, 2008 through July 31, 2008
Range 16
3. Roberson, Raymond Security Guard – Permanent
Security/Middle School – Summer Assignment
Not to exceed 6 hours per day
Effective July 1, 2008 through July 22, 2008
Range 16
4. Smith, Lorie Security Guard – Permanent
Security/Middle School – Summer Assignment
Not to exceed 6 hours per day
Effective July 1, 2008 through July 22, 2008
Range 16
5. Perello, Christy Security Guard – Permanent
Security – Extra Assignment
Not to exceed 4 hours
Effective July 15, 2008 through July 28, 2008
Range 16
6. Dingman, Mike Security Guard – Permanent
Security – Summer Night Patrol
Not to exceed 40 hours per week
Effective July 3, 2008 through August 29, 2008
Range 16

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 19

I. Authorization, Approval & Ratification of Employment – continued

F. Security – continued

7. Brown, Winsa
Security Guard – Permanent
Security – Summer Day/Night Patrol
Not to exceed 40 hours per week
Effective August 1, 2008 through
August 31, 2008
Range 16
8. Beckham, James
Security Guard – Permanent
Security – Summer Patrol Substitute as needed
Not to exceed 40 hours per week
Effective June 21, 2008 through
August 31, 2008
Range 16
9. Myles, Cornell
Interim Security Supervisor
Security – Extra Assignment
Not to exceed 40 hours per week
Effective August 1, 2008 through
August 18, 2008
Supervisor Salary Schedule
10. Knight, Chris
Security Guard – Permanent
Security – Extra Assignment
Not to exceed 40 hours per week
Effective August 19, 2008 through
August 29, 2008
Range 16

G. Adult School Lecturers

1. Van Petten, Vanessa
Temporary Adult School Lecturer
Adult School
Effective October 7, 2008
Hourly, as needed

H. Coaches

1. Pettway, Omar
Temporary Assistant Football Coach
High School
Effective August 19, 2008 through
November 17, 2008
Stipend of \$630.00

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 20

I. Authorization, Approval & Ratification of Employment – continued

H. Coaches – continued

2. Thomas, Dave
Temporary Cross Country Coach
Middle School
Effective September 16, 2008 through
December 19, 2008
Stipend of \$929.00

I. Noon Duty Supervisor

1. Marquez, Patricia
Temporary Noon Duty Supervisor
High School
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
2. Alexander, Sherrille
Temporary Before School Supervisor/
Noon Duty Supervisor
El Rincon
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
3. Edmond, Larry
Temporary Noon Duty Supervisor
El Rincon
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
4. Jackson, Gwendolyn
Temporary Noon Duty Supervisor
El Rincon
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
5. Leak, Hiwanda
Temporary Before School Supervisor/
Noon Duty Supervisor
El Rincon
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 21

I. Authorization, Approval & Ratification of Employment – continued

J. Stipend Assignments

1. Heinecken-Mora, Karol Temporary AVPA Administrative Coordinator
High School – AVPA
Effective September 2, 2008 through
June 19, 2009
Stipend of \$10,000.00
2. Carson, Julie Temporary Dance Instructor
High School – AVPA
Effective September 2, 2008 through
June 19, 2009
Stipend of \$1,791.00
3. Carson, Julie Temporary Creative Director Dance
High School – AVPA
Effective September 2, 2008 through
June 19, 2009
Stipend of \$1,209.00
4. Laura, Jay Temporary AVPA Music Coach
High School – AVPA
Not to exceed 2 hours
Effective September 22, 2008 through
September 23, 2008
Stipend of \$35.00 per hour

K. Student Helpers

1. Dawson, Linden Student Helper – Workability
Location outside of District
Effective September 29, 2008
Hourly, as needed
2. Peralta, Eleazar Student Helper – Workability
Location outside of District
Effective September 28, 2008
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 22

II. Authorization, Approval & Ratification of Change of Assignments

1. Fuentes, Cecilia
Promotion via Classified Interview:
From: Budget Secretary – Permanent
Adult School
8 hours per day, 12 months per year
To: Administrative Assistant – Probationary
Office of Child Development
8 hours per day, 12 months per year
Effective October 15, 2008
Range 26
2. Cano, Celia
Promotion and Permanent Increase in Hours
via Classified Interview:
From: Food Service Assistant – Permanent
3 hours per day, school year
To: Senior Food Service Assistant –
Probationary
6 hours per day, school year
Effective August 25, 2008
Range 10
3. Martinez, Rita
Promotion and Permanent Increase in Hours
via Classified Interview:
From: Food Service Assistant – Permanent
3.75 hours per day, school year
To: Senior Food Service Assistant –
Probationary
6.5 hours per day, school year
Effective September 2, 2008
Range 10
4. Gallardo, Francisca
Permanent Increase in Hours via
Classified Interview:
Food Service Assistant – Permanent
Food Services
From: 3.9 hours per day, school year
To: 7.5 hours per day, school year
Effective August 25, 2008
Range 6

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 23

II. Authorization, Approval & Ratification of Change of Assignments – continued

5. Sandoval, Lorena
Permanent Increase in Hours via
Classified Interview:
Food Service Assistant – Permanent
Food Services
From: 3.5 hours per day, school year
To: 3.9 hours per day, school year
Effective August 25, 2008
Range 6

6. Wheeler, Stacy
Permanent Increase in Hours via
Classified Interview:
Food Service Assistant – Permanent
Food Services
From: 3.75 hours per day, school year
To: 3.9 hours per day, school year
Effective August 25, 2008
Range 6

7. Avalos, Imelda
Promotion via Classified Interview:
From: Substitute Food Service Assistant
Hourly, as needed
To: Food Service Assistant – Probationary
3.75 hours per day, school year
Food Services
Effective August 25, 2008
Range 6

8. De LaHoussaye, Dionne
Promotion via Classified Interview:
From: Substitute Food Service Assistant
Hourly, as needed
To: Food Service Assistant – Probationary
3.75 hours per day, school year
Food Services
Effective August 25, 2008
Range 6

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 24

II. Authorization, Approval & Ratification of Change of Assignments – continued

9. Pineda, Delmy
Working Out of Classification:
From: Senior Food Service Assistant
6 hours per day, school year
To: Cook
8 hours per day, school year
Food Services
Effective September 2, 2008 through
November 28, 2008
Range 14
10. Frias, Maria
Working Out of Classification:
From: Food Service Assistant
3.5 hours per day, school year
To: Senior Food Service Assistant
6 hours per day, school year
Food Services
Effective August 25, 2008 through
November 28, 2008
Range 10
11. Sandoval, Lorena
Working Out of Classification:
From: Food Service Assistant
3.9 hours per day, school year
To: Senior Food Service Assistant
6 hours per day, school year
Food Services
Effective September 2, 2008
Range 10
12. Wheeler, Stacy
Working Out of Classification:
From: Food Service Assistant
3.9 hours per day, school year
To: Senior Food Service Assistant
8 hours per day, school year
Food Services
Effective August 25, 2008 through
November 28, 2008
Range 10

BOARD REPORT

9.5 Classified Personnel Services Report No. 5 – Page 25

III. Authorization, Approval & Ratification of Resignations

1. Flores, Ruth
Instructional Assistant – Bilingual –
Probationary
El Marino – 2 hours per week, school year
Personal
Effective September 29, 2008
Range 16

IV. Authorization, Approval & Ratification to Rescind Resignation Placed on Board Report #4,
09/23/08

1. Valle, Yolanda
Purchasing Clerk/Buyer – Permanent
District Office
8 hours per day, 12 months per year
Effective September 24, 2008
Range 25

RECOMMENDED MOTION: That approval be granted for Classified Personnel Services Report No. 5

Moved by:

Seconded by:

Vote:

Attached is a copy of the Addendum to
Classified Personnel Services Report
No. 4 covering action taken at the
Board Meeting of September 23, 2008

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Addendum

I. Authorization, Approval & Ratification of Employment

A. Noon Duty Supervisors

1. Palomo, Delia
Temporary Morning/Noon Duty Supervisor
El Marino
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
2. Vasquez, Elvia
Temporary Morning/Noon Duty Supervisor
El Marino
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
3. Agustin, Melanie
Temporary Morning Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
4. Cocio, Gloria
Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
5. Crowley, Floyd
Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
6. Espinosa, Maria
Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed
7. Flores, Erika
Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Addendum – Page 2

I. Authorization, Approval & Ratification of Employment – continued

A. Noon Duty Supervisors – continued

- | | | |
|-----|---------------------|---|
| 8. | Phansavath, Ling | Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 9. | Shimerman, Sherrie | Temporary Noon Duty Supervisor
Farragut
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 10. | Escobar, Ofelia | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 11. | Eskridge, Adam | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 12. | Lopez-Merino, Maria | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 13. | Mair, Margarita | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 14. | Perez, Angela | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Addendum – Page 3

I. Authorization, Approval & Ratification of Employment – continued

A. Noon Duty Supervisors – continued

- | | | |
|-----|--------------------|---|
| 15. | Prieto, Liset | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 16. | Ramirez, Ana Luz | Temporary Noon Duty Supervisor
La Ballona
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 17. | Castillo, Veronica | Temporary Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 18. | Gonzalez, Violet | Temporary Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 19. | McCullen, Ian | Temporary Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 20. | Mendoza, Margarita | Temporary Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 21. | Ocasio, Michelle | Temporary Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |

BOARD REPORT

9.5 Classified Personnel Services Report No. 4 – Addendum – Page 4

I. Authorization, Approval & Ratification of Employment – continued

A. Noon Duty Supervisors – continued

- | | | |
|-----|----------------------|---|
| 22. | Palma, Rene | Temporary Morning/Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |
| 23. | Perez-Ocejo, Araceli | Temporary Morning/Noon Duty Supervisor
Linwood Howe
Effective September 2, 2008 through
June 19, 2009
Hourly, as needed |

BOARD REPORT

9.6 Student Teacher Agreement Between the Culver City Unified School District and California State University, Northridge

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between California State University Northridge and the Culver City Unified School District will authorize students at this institution to student teach in the district.

RECOMMENDED MOTION: Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with California State University Northridge effective July 1, 2008 through June 30, 2009.

Moved by:

Seconded by:

Vote:

12.1 District Enrollment Report

The attached report displays enrollment information for the first month of the 2008-2009 school year. The report is presented in two formats: a monthly detail and a summary comparison.

The first report shows total K-12 site enrollment by grade level on the last day of a specific four-week period. These reporting periods are categorized as 1st School Month through 12th School Month and rarely coincide with calendar months. This report also lists enrollment totals in the Adult School and State Preschool Program.

The second report is a comparative document that shows the current year's monthly enrollment and the previous year's enrollment for each K-12 site location.

Culver City Unified School District
District Enrollment for the 1st School Month (9/2/08 - 9/19/08)
2008 - 2009

ELEMENTARY	El Marino	El Rincon	Farragut	La Ballona	Linwood Howe	Ind. Study	Total
K	120	79	81	100	81	0	461
1	120	78	78	77	76	0	429
2	116	79	79	62	77	1	414
3	120	83	82	80	76	0	441
4	117	75	78	91	73	1	435
5	114	86	87	88	79	0	454
Spec Class	0	6	5	0	24	0	35
Elementary Total	707	486	490	498	486	2	2669

SECONDARY	Middle School	High School	Culver Park	Ind. Study	Total
6	507			1	508
7	479			1	480
8	511			1	512
9		621	0	6	627
10		615	1	6	622
11		517	30	15	562
12		515	45	18	578
Spec Class	29	42	0	0	71
Secondary Total	1526	2310	76	48	3960

Total K-12 Enrollment	6629
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STATE PRESCHOOL & INFANT CENTER

Linwood Howe	El Marino	El Rincon	Farragut	La Ballona	CEE	Total
37	16	29	8	86	97	273

ADULT SCHOOL

Adult Basic Education	ESL	Citizenship	Adults with Disabilities	Voc. Education	Older Adults Prog	High School Subjects	Total
147	623	10	19	297	1268	147	2511

Notes:

1. These enrollment figures represent the total number of sections. A single student may be enrolled in multiple sections.
2. Of the 147 students enrolled in high school subjects, three concurrently attend high school.

Culver City Unified School District
Enrollment Comparison
06-07 vs 07-08

ELEMENTARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09
El Marino	696	707	700		701		696		708	
El Rincon	494	486	496		496		497		495	
Farragut	494	490	497		498		499		494	
La Ballona	486	498	484		487		487		486	
Linwood Howe	488	486	489		493		490		489	
Ind. Study	0	2	0		0		2		2	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Elementary Total	2658	2669	2666	0	2675	0	2671	0	2674	0

SECONDARY	1st		2nd		3rd		4th		5th	
	School Month		School Month		School Month		School Month		School Month	
	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09	07-08	08-09
Middle School	1579	1526	1583		1586		1582		1577	
High School	2198	2310	2192		2184		2168		2177	
Culver Park	68	75	67		66		70		68	
Ind. Study	54	48	56		57		62		62	
Special Ed	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl	Incl
Secondary Total	3899	3959	3898	0	3893	0	3882	0	3884	0

K-12 Total	6557	6628	6564	0	6568	0	6553	0	6558	0
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BOARD REPORT

10/14/08
12.2

12.2 High School Enrollment Report, October 2008

Andrew Sotelo, Assistant Director for Child Welfare and Attendance, will present information on enrollment at Culver City High School.

Enrollment at Culver City High School

On CBEDS day 2008 (10/1/08), the enrollment at Culver City High School was 2,310. This is an increase of 107 over CBEDS day 2007 and 87 more than the projected enrollment (as of the 6/28/2008 Enrollment and Permit Presentation to the Board of Education).

Mobility at the high school continues to be a significant factor; 179 students enrolled in CCUSD matriculating to grades 9-12 did not return. This was the lowest number of summer withdrawals in the past five years. With such high turnover, it is difficult to project enrollment.

CCHS Permits

Knowing in advance that 157 students (of the total 179 summer withdrawals) were not returning to CCHS, CCUSD offered 73 new high school permits for 2008; 160 new permits were offered in 2007.

The table below reports the number of students enrolled. In trying to understand the increase in enrollment, the number of new students enrolled on permit, Affidavit of Residency, and Affidavit of Guardianship has been reported as well. CCHS has enrolled 114 new residents; 29 new residents enrolled on Affidavits of Residency and 12 on Affidavits of Guardianship.

CCHS 2008-2009	9		10		11		12		Total
		New students as of 10/1/08		New students as of 10/1/08		New students as of 10/1/08		New students as of 10/1/08	
Permit Students	182	59	165	6	105	5	129	3	581
Residents	447	57	452	24	426	21	403	12	1729
Affidavit of Residency	17	17	28	7	19	4	18	1	82
Affidavit of Guardianship	9	3	9	2	18	7	16	0	52
		116		30		25		15	
* Numbers in the new student column are already included in the grade totals.									2310

Affidavits of Residency

We suspect that a number of Culver City residents, usually relatives or close friends, have certified under penalty of perjury that the new student and parents are living in their homes—when indeed they are not. Thus far we have discovered eight such cases at the high school. The Pupil Personnel Services Department will be reviewing with LACOE and other districts the residency documents we may require for the 2009-2010 school year.

BOARD REPORT

10/14/08

12.3

12.3 California Healthy Kids Survey Results for the 2007-2008 School Year

Gwenis Laura, Assistant Superintendent - Educational Services, will present the results of the most recent California Healthy Kids Survey. The survey is administered to 5th, 7th and 9th graders every other year. It measures high risk behaviors as well as developmental assets.

BOARD REPORT

10/14/08

14.1a

14.1a Approval is Recommended for a Board Member to Attend Culver City Middle School's Out-of-State Spring Break Trip, Sojourn to the Past, in Washington, D.C. on April 4-10, 2009

Board member, Scott Zeidman, seeks approval to attend Culver City Middle School's Out-of-State Spring Break Trip, Sojourn to the Past, in Washington, D.C. on April 4-10, 2009. The costs for Mr. Zeidman's trip, to include plane fare and hotel, will be paid at his expense.

RECOMMENDED MOTION:

That the Board approves the request for board president, Scott Zeidman, to attend Culver City Middle School's Out-of-State Spring Break Trip, Sojourn to the Past, in Washington, D.C. on April 4-10, 2009 with Mr. Zeidman traveling at his expense.

Moved by:

Seconded by:

Vote:

BOARD REPORT

**10/14/08
14.1b**

14.1b Second Reading and Approval of Revised Board Bylaw 9322, Agenda/Meeting Materials

It is recommended practice that the Board of Education review Board Policies and Administrative Regulations on a regular basis. District Administration recommends the revision of Board Bylaw and Exhibit, Meetings and Notices to reflect new mandated language as recommended by the California School Boards Association.

RECOMMENDED MOTION: That the Governing Board of Culver City Unified School District approves the Revised Board Bylaw 9322, Agenda/Meeting Materials as presented.

Moved by:

Seconded by:

Vote:

AGENDA/MEETING MATERIALS

Governing Board meeting agendas shall state the meeting time and place and shall briefly describe each business item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

(cf. 9122 - Secretary)

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

~~Notices of special meetings at which action is proposed shall provide an opportunity for the public to address the Board on the item before action is taken. (Government Code 54954.3)~~

(cf. 9323 - Meeting Conduct)

Each meeting agenda shall list the address designated by the Superintendent or designee for public inspection of agenda documents that have been distributed to the Board less than 72 hours before the meeting. (Government Code 54957.5)

The agenda shall specify that an individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee. (Government Code 54954.2)

Agenda Preparation

Any member of the public may request that a matter directly related to school district business be placed on the agenda of a regularly scheduled meeting of the Board, subject to the following conditions:

- ~~1. The request must be in writing and be submitted to the Superintendent together with supporting documents and information, if any, at least five school days prior to the legally required public posting of the agenda.~~
- ~~2. The Superintendent shall be the sole judge of whether the request is or is not a "matter directly related to school district business."~~
- ~~3. No matter which is legally a proper subject for consideration in closed session will be accepted under this provision.~~
- ~~4. The Board may place limitations on the total time to be devoted to the matter at any meeting, and may limit the time allowed for any one person to speak on the matter at that meeting.~~

AGENDA/MEETING MATERIALS (continued)

~~Any Board member may submit an item for the Board agenda any time before the agenda is posted. Such items shall first be referred to the Board president who will contact the Superintendent and determine the appropriate Board meeting date for the agenda.~~

~~When an item properly posted for a regular meeting is continued to a subsequent meeting, it does not have to be on the agenda of the subsequent meeting if it occurs within five days. The Board shall publicly identify the item before discussing it. (Government Code 54954.2)~~

~~All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.~~

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting. Each agenda shall reflect the District's vision and goals and the Board's focus on student learning.

~~(cf. 1312.1 - Complaints Concerning District Employees)~~

~~(cf. 1312.2 - Complaints Concerning Instructional Materials) (cf. 1312.3 - Uniform Complaint Procedures)~~

~~(cf. 1340 - Access to District Records)~~

~~(cf. 3320 - Claims and Actions Against the District)~~

~~(cf. 5144.1 - Suspension and Expulsion/ Due Process)~~

~~(cf. 9323.2 - Actions by the Board)~~

(cf. 0000 - Vision)

(cf. 9299 - Goals for the School District)

(cf. 9121 - President)

(cf. 9122 - Secretary)

A Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board president and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

AGENDA/MEETING MATERIALS (continued)

The Board president and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed Session, and whether the item should be an action item subject to a Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

Any Board action that involved borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

(cf. 9323.2 – Actions by the Board)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

(cf. 1312.1 – Complaints Concerning District Employees)

(cf. 1312.2 – Complaints Concerning Instructional Materials)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 3320 – Claims and Actions Against the District)

(cf. 5144.1 – Suspension and Expulsion/Due Process)

Consent Items

In order to promote efficient meetings, the Board may act upon more than one item by a single vote through the use of a consent agenda. Consent items are shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

In accordance with law, the public has a right to comment on any consent item. At the request of any member of the Board or public, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

Agenda Dissemination to Board Members ~~Board Member Preparation~~

At least three days before each regular meeting, A a copy of the agenda and agenda packet shall be forwarded to each Board member, at least 72 hours before each regular meeting, together with including the Superintendent or designee's report, ; minutes to be approved; ; copies of communications; ; reports from committees, staff, citizens and others; ; and other available documents pertinent to the meeting.

AGENDA/MEETING MATERIALS (continued)

When special meetings are called, the ~~secretary and president~~ Superintendent or designee shall make every effort to distribute the agenda and supporting materials to Board members as soon as possible before the meeting.

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to request additional information on agenda items.

(cf. 9200 – Members)

Agenda Dissemination to Members of the Public

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

If a document is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the document available for public inspection at the time the document is distributed to a majority of the Board provided that the document is a public record under the Public Records Act and relates to an agenda item for an open session of a regular Board meeting. The Superintendent or designee may also post the document on the District's web site in a position and manner that makes it clear that the document relates to an agenda item for an upcoming meeting. (Government Code 54957.5)

(cf. 1113 – District and School Web Sites)

(cf. 1340 – Access to District Records)

Any documents prepared by the District ~~or~~ for the Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any documents prepared by another person shall be made available for public inspection at the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54057.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

AGENDA/MEETING MATERIALS (continued)

Legal Reference:

EDUCATION CODE

35144 Special meetings

35145 Public meetings

35145.5 Right of public to place matters on agenda

GOVERNMENT CODE

6250-6270 Public Records Act

53635.7 Separate item of business

54954.1 Mailed agenda of meeting

54954.2 Agenda posting requirements; board actions

54954.3 Opportunity for public to address legislative body; regulations

54954.5 Closed session item descriptions

54956.5 Emergency meetings

54957.5 Public records

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 28

35.160 Effective Communications

36.303 Auxiliary aids and services

COURT DECISIONS

Caldwell v. Roseville Joint Union HSD, 2007 U.S. Dist. LEXIS 66318

Management Resources:

CSBA Publications

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, rev. 2007

Maximizing School Board Leadership: Boardmanship: 1996

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, California Attorney General's Office, rev. 2003

CALIFORNIA CITY ATTORNEY PUBLICATIONS

Open and Public III: A User's Guide to the Ralph M. Brown Act, 2000

WEB SITES

CSBA, Agenda Online:

<http://www.csba.org/Services/Services/GovernanceTechnology/AgendaOnline.aspx>

California Attorney General's Office: <http://www.caag.state.ca>

Bylaw
adopted: July 15, 1997

CULVER CITY UNIFIED SCHOOL DISTRICT
Culver City, California

BOARD REPORT

10/14/08
14.2a

14.2a Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #01-08

Under AR 5144.1(s) a student may have an alternative to an expulsion hearing. A stipulated expulsion is a proposed recommendation to expel presented to the Board of Education that by-passes the hearing process based on agreement of the district and parent/guardian.

All of the following must occur for a stipulated expulsion to be considered:

- a) The facts leading to the recommendation to expel are not disputed, and
- b) The principal and Superintendent's designee believe it is in the best interest of the student, and
- c) Parent/guardian and principal agree that it is unnecessary to convene an administrative hearing panel to make a recommendation to the Board to expel, and
- d) The parent/guardian voluntarily agrees to a proposed expulsion order that will be presented to the Board of Education for action.

District Administration recommends that Case #01-08, an 11th grade student at Culver City High School, be expelled from the Culver City Unified School District. The student will be expelled under the terms and conditions of a stipulated expulsion that will remain in effect until June 2009.

RECOMMENDED MOTION: That the Board approve the stipulated expulsion of Case # 01-08 until June 2009 and that the student enroll in County Community Day School.

Moved by:

Seconded by:

Vote:

BOARD REPORT

10/14/08

14.2b

14.2b Approval is Recommended for the Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

As a result of the Valenzuela/CAHSEE lawsuit settlement and Williams' legislation, a Uniform Complaint Report Summary must be submitted quarterly to the Board of Education and the Los Angeles County Office of Education. The summary for the reporting periods of July 1 through September 30, 2008 is presented here for Board approval. There were no complaints during this period.

RECOMMENDED MOTION: That the Board approves the Valenzuela/CAHSEE lawsuit settlement and Williams' Settlement Quarterly Uniform Complaint Report Summary for the periods of July 1 through September 30, 2008.

Moved by:

Seconded by:

Vote:



Los Angeles County
Office of Education
Leading Educators • Supporting Students
Serving Communities

Valenzuela/CAHSEE Lawsuit Settlement
Quarterly Report on Williams Uniform Complaints

District Name: Culver City USD Date: September 30, 2008

Person completing this form: Barbara Perello Title: Admin Asst

Quarter covered by this report (Check One Below):

- 1st QTR July 1 to September 30 Due 15-Oct
 2nd QTR October 1 to December 31 Due 15-Jan
 3rd QTR January 1 to March 31 Due 15-Apr
 4th QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: October 14, 2008

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials			
Facilities			
Teacher Vacancy and Misassignment			
CAHSEE Intensive Instruction and Services			
TOTAL			

Print Name of District Superintendent Dr. Myrna Rivera Cote

Signature of District Superintendent *Myrna Rivera Cote* Date 10/7/08

Return the Quarterly Summary to:
Williams Legislation Implementation Project
Los Angeles County Office of Education
c/o Renee Jackson, Williams Central
9300 Imperial Highway, EC 236
Downey, CA 90242

Telephone: (562) 803-8227
FAX: (562) 401-5367
E-Mail: Jackson_Renee@laoe.edu

BOARD REPORT

10/14/08

14.3a

14.3a Budget Revision to General Fund

In accordance with Education Code Section 42127, all budget revisions to major object codes are to be approved by the governing board of the district. This revision increases the General Fund by \$293,251 to account for the first year of funding for the four-year Foreign Language Assistance Program (FLAP) Federal Grant that was awarded to the District.

Recommended Motion: That the Board of Education approve the budget revision to the General Fund as outlined in the attached Budget Revision Summary dated 10/14/08.

Moved by:

Seconded by:

Vote:

LOS ANGELES COUNTY
OFFICE OF EDUCATION

Division of Business Advisory Services
9300 Imperial Highway* Downey, CA 90242-2890

Submit to Business Advisory Service - EC Annex
Budget Adjustment Summary
K-12/ROPs/JPA's

District(Unit)Number 64444	GL Journal ID Number R0902	Fund Number 01.0
Fund Name Gen Fund	Unrestricted / Restricted (Circle One) Restricted	

Date of Summary 10/14/2008	Name of School District CULVER CITY UNIFIED SCHOOL DISTRICT
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A. Revenues/Other Financing Sources	Object Code	Specific Object Code	Specific Resource Code	Budget Adjustments	Increase (Decrease)
1. Revenue Limit	8011-8099				
2. Federal	8100-8299	8290			293,251
3. State	8300-8599				
4. Local	8600-8799				
5. Transfers In	8910-8929				
6. Other Sources	8930-8979				
7. Contribution to Restricted Programs	8980-8999				0
8. Total Revenues/Other Financing Sources				\$	293,251.00

B. Expenditures/Other Financing Uses	Object Code	Resource Code (Optional)	Budget Adjustments	Increase (Decrease)
1. Certificated Salaries	1000-1999	5810	\$	135,054.00
2. Classified Salaries	2000-2999	5810		12,312.00
3. Employee Benefits	3000-3999	5810		19,924.00
4. Books and Supplies	4000-4999	5810		53,110.00
5. Services, Other Operating Expenses	5000-5999	5810		33,100.00
6. Capital Outlay	6000-6999			
7. Other Outgo	7100-7299	5810		39,751.00
8. Interprogram/Interfund Support Cost	7300-7399			
9. Interfund Transfers Out	7610-7629			
10. Other Uses	7630-7699			
11. Total Expenditures, Transfers and Other Uses			\$	293,251.00
C. Subtotal A8 - B11(will increase/decrease Ending fund Balance)			\$	-

NOTE: If C is zero, go to narrative section on reverse side of form. Narrative and certification sections must be completed.

DISTRIBUTION: Original to Business Advisory Services; Copy to School Financial Services-Accounting Section; Copy returned to district upon approval.

D. Components of Ending Fund Balance	Object Code	Resource Code	Budget Adjustments	Increase (Decrease)
1. Reserved Amounts				
a. Revolving Cash Fund				
b. Stores				
c. Prepaid Expenses				
d. General Reserve				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
e. Restricted Balances (i.e., statutory only)				
Total Reserved Amounts			\$	-

2. Designated Amounts	Object Code	Resource Code	Budget Adjustments	Increase (Decrease)
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
a. For Economic Uncertainties				
b. For Other:				
b. For Other:				
Total Designated Amounts			\$	-

	Account Code			
3. Unappropriated/Undesignated Amount NOTE: The sum of lines D1, 2, and 3 must equal C on Page 1.	9790		\$	-

E. Narrative Explanation for this Revision - Must be Completed.
Foreign Language Assistance Program - 4 year Federal grant -

F. School District Certification - Must be Completed

Name of School District's Contact Person Ali Delawalla		Telephone Number of Contact Person (310) 842 - 4220 xt 4234
Date of Board Approval 10/14/2008	Signature of the Secretary of the Board/Designee	Date Signed (Month/Day/Year)

Submit one (1) certified original and two (2) copies of this summary to:

Division of Business Advisory Services, EC Annex
Los Angeles County Office of Education
9300 Imperial Highway
Downey, Ca 90242-2890

Approved:

Dr. Darline Robles
Los Angeles County
Superintendent

SIGNATURE OF LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS DEPUTY By:	Date Signed (Month/Day/Year)
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10/14/08
14.4a

Board Report

14.4a **Approval is Recommended for Revised Job Description – Secondary
Counselor – High School**

District Administration revised the job description for the position of Secondary Counselor – High School to reflect the current duties as presented.

RECOMMENDED MOTION: That the revised job description, Secondary Counselor – High School be approved as presented.

Moved by:

Seconded by:

Vote:

CULVER CITY UNIFIED SCHOOL DISTRICT

CLASS TITLE: SECONDARY COUNSELOR—HIGH SCHOOL

BASIC FUNCTION:

Under the direction of the principal and/or designee, plan, implement, and coordinate counseling services aligned with the American School Counselor Association National Standards; provide a variety of student guidance services in individual and group settings to address the developmental, personal, academic and career planning needs of students.

REPRESENTATIVE DUTIES:

- Plan, design, coordinate, implement and monitor a comprehensive counseling program, including curriculum that is progressive and developmental.
- Provide a variety of professional counseling and student guidance services, including monitoring student progress.
- Provide group counseling as needed in areas such as study skills, bullying, conflict resolution, victim awareness, anger management, social skills, divorce and grief.
- Provide services to enhance parent involvement and teacher consultation; monitor programs to complement classroom instruction.
- Provide staff development opportunities in identified areas of student need.
- Counsel students with attendance, attitude, and behavior issues and problems.
- Provide all federal, state and district mandated counseling services to referred and designated students.
- Perform a variety of individual and group counseling to investigate and resolve personal, academic, attendance, and other problems; perform crisis intervention and serve as a resource to parents, home, school, staff, and faculty.
- Recommends and arranges placement for students in specialized district programs in consultation with the assistant principal—guidance, parents, directors, and administrators of other programs.
- Collaborate with parents and legal guardians of students regarding student progress, issues and plans.
- Perform a variety of community relations tasks involving parents, schools, district administration, law enforcement, mental health and family social services agencies.
- Prepare and maintain a variety of records and reports related to assigned counseling, attendance, behavior, and other academic issues; assure confidentiality of issues as required by law or professional standards.

- Plan jointly with administrators, teachers and other appropriate district staff members for educational programming for referred students.
- Assist students with transition from middle school to high school.
- Prepare for and/or attend meetings such as faculty, Student Study Team (SST), Individual Education Plan (IEP), 504 plans, and staff development.
- Advise students in the development of their individual academic program and plan.
- Evaluate transcripts for culmination/graduation.
- Interpret test data to students and parents regarding academic, career, and vocational planning.
- Assist in the administration of tests such as STAR, CAHSEE, Advanced Placement (AP) Exams, aptitude and interest tests.
- Attend Back to School Night, Open House, graduation ceremony.
- Assist students with the formulation of post-secondary plans such as university, college, trade school, military options, and the work force.
- Provide students with information on entrance exams, California High School Exit Exam (CAHSEE), career choice options, course requirements, Regional Occupational Program (ROP), elective choices, financial aid, scholarships, adult education, and other alternatives.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

- Effective personal, career, and academic counseling techniques and procedures.
- Counseling theory, ethics and associated legal confidentiality requirements.
- School discipline and attendance policies.
- Laws regarding minors and child abuse reporting.
- Applicable sections of the Education Code and other applicable laws, rules and regulations related to assigned activities.
- Normal and abnormal child development up to and through adolescence.
- Behavior modification techniques and strategies.
- Student assistance programs.
- Culmination/Graduation requirements.
- Continuation and Adult School eligibility and requirements.
- Community referral resources.

- Diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of students.
- Dysfunctional family life, gangs, eating disorders, and chemical dependency issues.
- Interpersonal skills using tact, patience and courtesy.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Record-keeping techniques.
- Technology.

ABILITY TO:

- Plan, implement, and coordinate comprehensive counseling programs.
- Plan, implement, and monitor assigned programs and activities.
- Plan, prepare, and conduct individual and group counseling and career education sessions.
- Listen and reason with staff, parents, and students to resolve issues related to assigned counseling duties.
- Develop, assess, and modify systems for school management and improvement.
- Review student work and staff suggestions.
- Interpret assessment data.
- Read, interpret, apply and explain rules, regulations, policies and procedures.
- Maintain current knowledge of program rules, regulations, requirements and restrictions.
- Set limits and personal boundaries for students.
- Assist with curriculum development.
- Complete work with many interruptions.
- Analyze situations accurately and adopt an effective course of action.
- Work independently with little direction.
- Meet schedules and time lines.
- Work confidentially with discretion.
- Maintain records and prepare various reports, including confidential materials.
- Establish and maintain cooperative and effective working relationships with others.

EDUCATION AND EXPERIENCE:

- Any combination equivalent to: Master's degree in education, counseling, guidance, or related field and three to five years counseling and/or teaching experience.

LICENSES AND OTHER REQUIREMENTS:

- Valid Pupil Personnel Services (PPS) credential authorizing school counseling.

WORKING CONDITIONS:

ENVIRONMENT:

- Is subject to inside and outside environmental conditions.

PHYSICAL ABILITIES:

- Require vision (which may be corrected) to read small print, sitting and standing for extended periods of time, walking around campus, dexterity of hands and fingers to operate office equipment, computers, and hearing and speaking to communicate with others.

HAZARDS:

- Exposure to potentially volatile and emotional students and parents.



BOARD REPORT

**14.4b Resolution #2-2008/2009 (HR), Action To Reinstate One Classified Position
Previously Eliminated on Resolution #41-2007/2008 (HR)**

RECOMMENDED MOTION: It is recommended that the Board take action to reinstate
one classified position previously eliminated on Resolution
#41-2007/2008 (HR).

Moved:

Seconded by:

Vote:

RESOLUTION #2-2008/2009 (HR), ACTION TO REINSTATE ONE CLASSIFIED POSITION PREVIOUSLY ELIMINATED ON RESOLUTION #41-2007/2008 (HR)

BE IT RESOLVED that the Governing Board of the Culver City Unified School District hereby determines that the following classified position be reinstated.

<u>Position</u>	<u>No. Affected</u>	<u>IMPACT</u>
Instructional Assistant-Bilingual – 3 hours per day, school year	1	Reinstate

BE IT FURTHER RESOLVED by the Governing Board as follows:

1. That it is in the best interest of the District and of the pupils of the District that the Board reinstate said classified position as specified above.
2. That said reinstatement shall become effective on October 15, 2008.

Adopted by the Governing Board of the Culver City Unified School District on October 14, 2008, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Clerk of the Board

10/14/08

15.1

BOARD REPORT

15.1 Discussion Regarding the Community Forum on Traffic Issues Held on October 6, 2008

At the request of Board members who were unable to attend, Board members Scott Zeidman and Sandra Davis will provide an update on the Community Forum that was held on October 6, 2008 regarding traffic issues around the District's schools.

